

Reem Mkadmh

CURRICULUM VITAE

SUMMARY:

A dedicated, energetic, and highly motivated person holding a Bachelor's degree in English teaching & its methods, Self-reliance, ability to get things done diligently under stress works, self-confidence, get along with others, ambition, lead through motivations, patience, path act tactfully, politeness, building trust, enthusiastic into matters, good listener, keeping learning continuously throughout life, and willingness to be a positive model to my colleagues and supports, help them in training, advice, self-evaluation and doing some voluntary task to help other.

PERSONAL DETAILS:

Name: Reem Ahmed Mkadmh
Citizenship: Palestinian
Birth Date: June 7, 1997
Birth Place: Gaza City
Tel/Contact No.: +970 8 2050603
Mobile: +972 598 488 536
ID No.: 402178453
Marital Status: Married +2
Current Address: Khan Younis, Ladadwa St.
E-Mail Address: Reemdmh21@gmail.com
LinkedIn: <https://www.linkedin.com/in/reem-mkadmh/>

EDUCATION AND QUALIFICATION:

(2015-July 2019) Bachelor of English Teaching and it's methods , AL-Aqsa University of Gaza.

EXPERIENCE:

Nov 2021 -
Current **CODE Company** Saudi Arabia
Content Manager & Writer

Main responsibilities include the following:

- I am handling the company's content and managing it to increase its reachability

Reem Mkadmh

CURRICULUM VITAE

and sales.

- working on creating their profile as a company & organizing it

**Oct 2021 -
Current**

Basiligo UAE

Data Collector.

Main responsibilities include the following:

- handling collecting data about the company's customers and doing some research about

**Oct 2021 -
Current**

Basiligo UAE

Freelance Translator

Main responsibilities include the following:

- Translate documents & plans from Arabic to English and vice versa.

**Sep 2021 -
Current**

Gaza Sky Geegks Gaza

Online Translator

Main responsibilities include the following:

- Working now as a Freelance Translator & Content manager, helping companies at reorganizing content and translating it to reach Arab people.

**Jan 2019 - Jan
2019**

Global Translators

Translator

Main responsibilities include the following:

- Online, I'm a team member with 1Global Translators.
- I deal with all different kinds and types of Arabic<>English translation files.

**Jan 2017 - Jan
2019**

Berziet Center

English Tutor.

. Main responsibilities include the following:

- I was the lead tutor for advanced English students from the holders of bachelor's degrees.

Reem Mkadmh

CURRICULUM VITAE

Personal skill:

- ENGLISH - ARABIC Translation.
- Excellent interpersonal skills.
- Hardworking, Seeking to use my knowledge and extend.
- Fast learner
- Excellent teamwork skills
- Quickly adapt to multicultural environments.
- Good organizational skills.
- I can work under stress and tight deadline.
- Good knowledge of office daily works and using of office machines(PC-photocopier-Fax-printer).
- I am Good knowledge in the preparation of presentations and researches.

- Good writable and verbal skills.

Computer skills:

WINDOWS, MS-Word, MS-Excel, MS-Power Point.

LANGUAGES:

Arabic	Native Language.
English	Fluent.