

CURRICULUM VITAE

PERSONAL DETAILS

Full Name : Dominique Putu Khrisna Volpicelli
Gender : Male
Place, Date of Birth : Denpasar, 02 September 2000
Nationality : Indonesian
Religion : Catholic
Status : Single
Address : Jl. Danau Poso No. 59
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Bali 80228
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Mobile Number : +62 819-9991-8216
Height / Weight : 172 cm / 96 Kg
Blood Type : A



EDUCATION

SMA Doremi Excellent School (Social Sciences Major)

June 2015 – July 2018

- Member of ICT Club
- Class Valedictorian
- Became class president for three years
- Graduated with a GPA of 89 out of 100

WORK EXPERIENCE

Self-Employed Private English Tutor

October 2018 – December 2018

Job Responsibilities:

- Schedule tutoring appointments with students or their parents.
- Discuss with students about topics or subject area that are giving them trouble or requires further exploration.
- Review materials with students by discussing texts, working solutions to problems, or reviewing worksheets or other assignments.
- Monitoring students' performance and assist students.

Freelance English-Indonesian Translator

September 2019 – Present

Job Responsibilities:

- Check original texts or confer with authors to ensure that translations retain the content, meaning, and feeling of the original material.
- Check translations of technical terms and terminology to ensure that they are accurate and remain consistent throughout translation revisions.

- Discuss translation requirements with clients, and determine any fees to be charged for services provided.
- Proofread, edit, and revise translated materials.
- Refer to reference materials such as dictionaries, lexicons, encyclopedias, and computerized terminology banks as needed to ensure translation accuracy.

Brechmans Law Office – English-Indonesian Translator (Intern)

December 2019 – Present

Job Responsibilities:

- Check original texts or confer with authors to ensure that translations retain the content, meaning, and feeling of the original material.
- Check translations of technical terms and terminology to ensure that they are accurate and remain consistent throughout translation revisions.
- Discuss translation requirements with clients, and determine any fees to be charged for services provided.
- Proofread, edit, and revise translated materials.
- Refer to reference materials such as dictionaries, lexicons, encyclopedias, and computerized terminology banks as needed to ensure translation accuracy.

CERTIFICATIONS

IELTS Academic (Overall score of 7.5, no bands less than 6.5)

IDP – British Council, August 2019

Digital Talent Scholarship Online Academy (Digital Skills – Data Science)

Indonesian Ministry of Communication and Information and Microsoft Indonesia, November 2019

Digital Talent Scholarship Online Academy (Digital Skills – Data Analytics)

Indonesian Ministry of Communication and Information and Microsoft Indonesia, November 2019

SKILLS

- Microsoft Office (Word, Excel, Powerpoint)
- Leadership
- Python for Data Science and Data Analytics (Numpy, Scipy, Pandas, Matplotlib)
- Transact-SQL
- Indonesian – English Translation
- English – Indonesian Translation