

- Arabic : Native language
- English : Full proficiency
- French : Professional working proficiency

Studies & Training Programs

- 1993 **Certificate in Microcomputers and Networking**, Career & Development Institute.
Montreal
- 1986 **B.A. in Dramatic Arts**, Lebanese Univeristy.
Beirut

Skills

Training and Policy making, Digital content management, Social Journalism, Internet Journalism, IT Journalism, Technical Translation, Theatre direction, Acting

Experience in Journalism & Management

- 2015–2018 **Training & Curriculum Manager**, Daralhayat, Dubai.
- Evaluate work policies and procedures within the departments and among personnel, through “AlHayat School” a department held to fulfill this purpose, in coordination with HR.
 - Contribute to launching “Hayat Social Network”, a training program on writing and journalistic work and a recruitment hub for Daralhayat facilities.
- 2000-2015 **Digital Content Manager**, Daralhayat, Beirut.
- Manage online publishing and promotion of works from 3 different publications.
 - Set policies, regulations and interactive facilities (Supervising 25 employees).
- 2019–Present **Editing Consultant and Writer**, [Rehla Magazine](#), Beirut.
- 2019–Present **Freelance writer**, [Al-Modon](#) Electronic Newspaper, Beirut.
- 1996-1998 **IT Editor**, Internet World Magazine for Arab Scientific Publishers, Beirut.

Experience in Translation

- 2018–2020 **Freelance Translator**, Arab Scientific Publishers.
- Hadfield, C. (2019), *An Astronaut's Guide to Life on Earth*, Arab Scientific Publishers. ISBN : 9786140238770.
 - Russell, H. (2019), *Atlas of Happiness*, Arab Scientific Publishers. ISBN : 9786140128750.
 - Gong, Z. (2019), *Chinese Painting*, Arab Scientific Publishers, ISBN : 9786140128651.
- 1981–1995 **Industrial Translator, Editor and Author**, Sarab Technical Enterprises, Beirut & Montreal.

Experience in Performing Arts

- 1995–1998 **Instructor of Pantomime**, Université Saint Joseph, Beirut.
- 1981–1995 **Director, Actor and TV producer**, Beirut.
- Participated as actor in more than 25 plays with prominent Lebanese directors.
 - Participated in production of TV short pieces in cultural programs for Tele-Liban and Future TV.