

PERSONAL INFORMATIONS

Marco Sarti

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Italian nationality

DESIRED EMPLOYMENT

Translations

PROFESSIONAL EXPERIENCE

01/2011–current.

Administrative managerC.S. Centuria Ltd
Triq Borg Sliema - MaltaManagement of general accounting, tax and tax documentation for customers.
Translations and Business correspondence in English.

01/1992–12/2010

Self-employed in a Translations office.Studio Sarti dott. Marco
Via Pignolo 17 - 24100 Bergamo

Translations and commercial correspondence in English and French.

01/2005–09/2009

Administrative Manager.C.S. Group Italia srl (American multinational)
Via Cattaneo 23044 Ambivere (Bg) Italy

Translations and commercial correspondence in English and French.

07/1983–11/1991

Employed.Banca Popolare Commercio e Industria
Via Tasca 23 24100 - Bergamo

Foreign office desk.

EDUCATION AND SCHOOL

1974– 1979

Bachelor of accounting

Vittorio Emanuele Commercial Technical Institute – Bergamo - Italy

1980–1987

Degree in Foreign Languages and Literatures.

I.U.L.M. Milano

- Italian Literature.
- French Language and Literature
- English Language and Literature
- Commercial English
- Commercial French
- Psychology
- Linguistics

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