

# Vivek Mahajan

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## Summary

Reliable Translator possessing excellent critical thinking skills and bilingual fluency. Polished in converting written materials, relaying concepts and ideas between languages and editing and proofreading text to reflect language. Meticulous and detailed professional with experience translating verbal and written communication.

## Skills

- Consecutive Translation
- Simultaneous Translation
- Microsoft Office
- Accuracy Verification
- Electronic Listening Systems Use
- Word Conflict Identification

## Experience

06/2018 - Current

Translator and Interpreter, **Freelance**, Gangakhed, India

- Proofread translations to identify and correct punctuation, grammatical and translation errors.
- Leveraged cultural background knowledge to understand idiomatic meanings of specific expressions.
- Translated client documents between languages.
- Delivered translation services to clients.
- Duplicated original document style and flow.
- Offered verbal document translations for professionals.

## Education And Training

06/2017

**Bachelor Of Arts**, Humanities

**SRT Marathwada University**, Nanded

## Languages

**Marathi**: First Language

**Hindi**:

Proficient

C2

**English**:

Proficient

C2