

PERSONAL INFORMATION



Last name: **Quang Ngọc**  
 First-name: **Nguyễn**

📍 12/34A Lý Nam Đế street, Hoan Kiem district, Hà Nội, Việt Nam

☎ 0438233008 📠 0976777850

✉ [Nguyenquangngoc42@gmail.com](mailto:Nguyenquangngoc42@gmail.com)

Sex Male | Date of birth 04/02/1995 | Nationality Vietnamese

**Competencies:** Strong in communication and team working skills, well-adapted and a self-learner. Having experiences in translation in sales, marketing, business field in HBR business school Vietnam, along with freelancing experience in Upwork. Good communication, writing and translation in English.

After 5 years of learning in a multi-language environment at USTH (University of Science and Technology of Hanoi) and having chance to study abroad; I've gained a lot of knowledge, confidence and communication skills to adapt and work well in any environment.

APPLIED FOR English – Vietnamese Translator/ Editor/ Proofreader.

WORK EXPERIENCE

**Freelancing Experience:**

January, 2019 – Now

- Partner with Ecomviet.Club (website for educational materials) (Ecomviet.club)
- Freelance translator on Upwork platform. (<https://www.upwork.com/o/profiles/users/~0197abefd2b588177d/>)

**Working Experience:**

January 16<sup>th</sup>, 2019 – February, 2020.

- **6 months:** Translator/Editor at Havard Business Review School (HBR)
- **8 months:** Head of Product Research and Development at Havard Business Review School (HBR) (reference link: hbrbooks.com)

June, 2017 – December 2018

- **18 months:** Part-time Translator/ Collaborator at Asian Translation and Interpreter Company

July 12<sup>th</sup>, 2018– August 31<sup>st</sup>, 2018

- Trainee:  
**Place:** Institute of electronics and systems (IES) – Montpellier, France.  
**Subject:** Study about effect of ionizing radiation on electronics.

June, 2017 – August, 2017

- Trainee:  
**Place:** Laboratory of Product Lifecycle Competency Center (PLMCC) – Hanoi.  
**Subject:** Design and test stress, strain on landing gear for aircraft Falcon 2000s.

June, 2015 – September, 2015

- Trainee:  
**Place:** Laboratory of Hanoi University of Science and Technology (lab HUST) - Hanoi  
**Subject:** study about photovoltaics emulator.

EDUCATION AND TRAINING

**(2016-2018) Master degree in Space and Aeronautics Application**  
 At USTH (University of Science and Technology of Hanoi), Hà Nội

- Satellite Technology:
  1. Spacecraft architecture
  2. Telecom and antennas
  3. Design and simulation (CATIA software, ABAQUS software)
  4. Effect of ionizing radiation
  5. Thermal radiation
- Space Science

**1<sup>st</sup> year thesis (GPA: 14.2/ 20):** Design and test stress, strain on landing gear for aircraft Falcon 2000s using CATIA software and ABAQUS software.

**2<sup>nd</sup> year thesis (GPA: 15/ 20):** Effect of ionizing radiation on degradation of electronics devices (devices tested: Transistors).

**Achievement:** Received scholarship of USTH for high GPA on 1<sup>st</sup> year of master (14.2)

**(2013-2016) Bachelor degree in Renewable Energy**

At USTH (University of Science and Technology of Hanoi), Hà Nội

- Electricity
- Renewable energy (photovoltaic, sea waves, wind power)
- Power conversion and transfer (heat mass transfer...)

**Thesis:** Designing a Photovoltaics emulating system in HUST (Hanoi University of Science and Technology) lab

**(2010-2013) Graduated Phan Dinh Phung high school**

Beside studying Vietnamese education program, i also attended the Cambridge program for Math and English held by Cambridge school and Phan Dinh Phung high school.

**Mother tongue(s)** Vietnamese

**Other language(s)**

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
French	A2	A2	A2	A2	A2
Vietnamese	C1	C1	C1	C1	C1

Language(s) ranking (from lowest to highest): A1-A2-B1-B2-C1

**English degree(s)** ToEIC degree: 950/990 (C1 – Advanced)

**Communication skills**

- Good communication through studying in a multi-cultural environment (French-English-Vietnamese) University.
- Throughout 5 years at USTH, i have learnt communication skills, presentation skills and many team work tasks about research and presenting. Cambridge programme in high school also provided me a lot of confidence and skills

## Job-related skills

- Well-organised
- Adapted-learner
- Hard-working
- Enthusiastic
- Disciplinary

## Computer skills

- Trados
- CATIA 3d design – Dassaults system
- Competent with Microsoft Office™ tools
- Abaqus – Dassaults system (Finite element method)
- Python
- ECORCE

ADDITIONAL INFORMATION

---

## References

Prof. Ngô Đức Thành – Administrator of Space and Astronautics  
Email: [ngo-duc.thanh@usth.edu.vn](mailto:ngo-duc.thanh@usth.edu.vn)

Prof. Yannick – Head administrator of Space and Astronautics – France  
Email: [Yannick.Giraud-Heraud@apc.univ-paris-diderot.fr](mailto:Yannick.Giraud-Heraud@apc.univ-paris-diderot.fr)