Ina Ivanova

Enthusiastic graduate with a strong passion for media looking to take her first steps into the industry. I am eager to contribute to team success through hard work, creativity, attention to detail and excellent organisational and research skills. Clear understanding and keen interest in politics and history, as well as culture and emerging societal problems. Motivated to learn, grow and excel in critical thinking, media understanding and journalism.

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Experience

November 2019 - February 2020

Client Care Advisor
Tiffany & Co.   London

- Offered advice and assistance to customers, paying attention to special needs or wants in fast-paced environment.
- Cultivated customer loyalty, promoted repeat customers and improved sales.

January 2019 - August 2019

German-Bulgarian Translator
Tralocation Ltd.   Bochum, Germany

- Provided oral translations and interpretations for police inspectors during interrogation and examination events, successfully maintaining pace with native speakers to deliver real-time comprehension.
- Provided cultural input to speakers to help parties who did not speak similar languages communicate with and understand one another.

July 2018 - December 2018

Trainee Filmbuying Department
UCI Multiplex Ltd.   Bochum, Bulgaria

- Accounting for films purchased (payments, bookings, processing)
- Dispatching with film distribution companies (procurement of feature films for use in the various multiplex cinema centres in Germany and Austria and weekly programme planning)

Education

2019

Bachelor of Arts
Ruhr-University Bochum   Bochum, Germany

Media Studies & Oriental And Islamic Studies

2014

High School Diploma
Foreign Language School "Exarch Yossif I"   Lovech, Bulgaria

German & English language profile

Languages

Bulgarian: Native
German: Fluent
English: Fluent
Arabic: Advanced
Turkish: Beginner

Skills

Communication
Quick Learner
Advanced Research in History & Politics

Organised and Detailed
JD Edwards Software

Adobe Photoshop
MS Office