

Contact

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Top Skills

Translation
Transcription
Content Writing
Video Editing
Photoshop

Languages

Spanish (Elementary)
Sanskrit (Elementary)
Hindi (Native or Bilingual)
English (Professional Working)

Certifications

Introduction to Programming Using HTML and CSS
Digital Financial Services : Intermediate
MS Office, Web Designing using HTML & IT applications

Honors-Awards

Spardha- Online Writing Competition
Khoj- Online Writing Competition
Khoj- The Secret Writer, Online Writing Competition
State Rank 1 | International Chinthana Science Exam

Publications

New essential norms must include sexual and reproductive health services

Ankit Kumar

Summer Intern @ Sodexo | student @ IIM Indore
Bokaro, Jharkhand, India

Experience

Monisa Enterprise

Freelance Translator
September 2022 – Present (4 months)

Megdap Innovation Labs

Freelance Translator
April 2022 - November (7 months)

Sodexo

Summer Intern
April 2022 - May 2022 (2 months)

Universal Tribes

Sales And Marketing Intern
June 2021 - July 2021 (2 months)

Citizen News Service (CNS)

Social Media Intern and Correspondent for the Sustainable Development e-Talks Project
April 2020 - June 2020 (3 months)

- Assisted the CNS team in co-hosting more than thirty webinars with over fiftytopic experts
- Actively engaged with the experts took part in the discussions during thewebinars
- Contributed in increasing the reach and visibility of CNS and their work bypromoting their content on platforms like Twitter, Instagram and LinkedIn
- Written articles to promote discussions of the webinars and got published oneof them in several newspapers

Government of Madhya Pradesh

Project Member, Zariya
November 2018 - March 2019 (5 months)

- Worked under Rajya Shiksha Kendra and coordinated with over 50 teachersfrom Madhya Pradesh in making videos of the assigned topics for classes 1-8.
- Ensured uploading the videos in the Youtube to make a virtual repository in order to make the videos easily accessible by the school going children

Ranbhoomi - Sports Fest of IIM Indore

5 months

Junior Person of Contact (POC) | Finance
September 2018 - January 2019 (5 months)

- Worked with the finance vertical and managed the entries of the participants to ensure smooth prize money distribution.
- Managed the arrival of contingents from different colleges throughout India

Core Member, Events
September 2018 - January 2019 (5 months)

- Contacted over 20+ Table Tennis organizations across India for participation.
- Managed the event's fixtures and coordinating with the judges.
- Ensured smooth functioning of the Table Tennis matches throughout the fest

Atharv - IIM Indore's Management & Cultural Fest

Core Member | Hospitality
August 2018 - September 2018 (2 months)

- Communicated with contingents from different colleges throughout India
- Worked with the security department managing the participants' check-in and ID verification
- Worked with the participants' accommodation and ensured their comfortable stay on the campus

Gupta Watch

Business development and sales
May 2018 - June 2018 (2 months)
Bokaro Steel City, Jharkhand, India

Education

Indian Institute of Management, Indore
Bachelor of Arts - BA, MBA, Foundations in Management · (2018 - 2023)

Chinmaya Vidyalaya
Intermediate, PCM+CS · (2016 - 2018)

Holy Cross School, Bokaro
· (2004 - 2018)