

CURRICULUM VITAE

SANDY SAMIR FOUAD



PERSONAL PROFILE

Name: Sandy Samir Fouad
Date of Birth: 06th May,1998
Sex: Female
Nationality: Egyptian
Place of Birth: Cairo
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Language: Arabic: Native
English: Advanced
Swahili: Advanced

CUREER SUMMARY

I am highly motivated and result driven person who has ability to work as a part of team or independently. I have the ability to handle complex assignments effectively and I possess enough confidence. I am looking for a suitable opportunity position with a forward-thinking mission where I can excel, deliver and achieve my potential. On top of that. I have good command of Arabic, English and Swahili languages (both written and spoken) as well as good communication skills and interpersonal skills.

EDUCATION BACKGROUND

2020 - 2021

Diploma in Translation

Ain-Shams University, Faculty of Languages (Alsun), Cairo, Egypt

2016-2020

**Bachelor Degree in African Languages and Literature
Swahili Languages , English as a Second Language**

Ain-Shams University, Faculty of Languages (Alsun), Cairo, Egypt

2017- 2018

Certificate of Human Development Diploma, The Professional Institute of Modern Certificates, supported by University of Manchester, England.

2013 - 2016

Certificate of Secondary level Education

Al-Injilia Secondary School.

OTHER CERTIFICATES

July 2020

Certificate of CAT Tools, at EBS

Based on programs of modern translation basics, localization basics, introduction of subtitling, MTPE and future of translation.

July- August 2019

Certificate of Volunteering with Company Of Tai, supported by AIESEC in UDSM. Dar Es Salam, Tanzania.

October 2018

Certificate of General English Course, At CTC Academy Supported by Cambridge Collage, Egypt

Augst 2018

Certificate of Radio and Tv Training, Radio and Tv Institute of Egypt (RTI).

July 2018

Certificate of International Computer Diving License (ICDL), at Academy of LA SCUOLA VIVA, Cairo, Egypt.

PROFESSIONAL EXPERIENCE

Jan2023 – March 2024

Field work at Maahirah Perfumes Company, Dar Es Salam, Tanzania

- Swahili - Arabic - English Interpreter.
- Branch Manager.
- Sales and Marketing Manager.
- Customer Service Team leader.

November 2021-Dec 2022

Field work at Faculty of Languages (Alsun), Ain-Shams University, Cairo, Egypt

- Swahili Instructor.
- Swahili - Arabic Translator.
- Swahili - English Translator.

Jan 2020- Dec 2022

Field work at IC Academy. Working as a Swahili and English. Instructor. Also, an English-Arabic Translator

July 2020 – July 2021

Training at The State Information Service of The Presidency of The Republic, as a translator.

August 2019- January 2020

Field work at Computer and Technology Company (CTC)

- Digital Sales and Marketing.

July2019- August 2019

Field work as a class facilitator volunteer of the Darubini Project, at Tai Tanzania.

April 2019 – June 2019

Field training at Ministry of The Youth and Sports, as a translator volunteer.

SKILLS

- Confidence, personal integrity, positive attitude and team player.
- Computer Skills – MS Word, Excel and Power Point.
- Marketing and Sales skills.
- Good communication, interpersonal, problem solving and organizational skills.
- Language's fluency: **Arabic** (mother tongue), **Swahili** (excellent spoken and written), **English** (excellent spoken and written).

INTERESTS & HOBBIES

- Highly Organized and time manager.
 - Trustworthy, creative and responsive.
 - Self-motivated and eager to learn new things.
 - Ability to learn attitude and good leadership ability.
 - Ability to work in a team and as individual with minimum supervision.
 - Participating in public works and attending social career.
 - Traveling, Sports, Entertainments and Playing Music.
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DECLARATION

I **SANDY SAMIR FOUAD** declare that the above information mentioned is the correct description of my training and career.

SIGNATURE: S.Samir

DATE: 25\03/2024