**Name: Hania khan**

 **Summary**

Dedicated English, French, Urdu, Punjabi, Sindhi, and Pashto translator with years of experience working in professional and scientific communities. Exceptionally accurate translation skills, including simultaneous translation between all parties during teleconferences and in-person meetings. Diverse translation work, including proprietary experimental materials and large-scale executive organization documents. Consistently relied upon for verification and correction of translated materials—experience teaching other translators through one-on-one mentoring and professional development courses. I am passionate about facilitating productive cross-cultural relationships and have created great informational content and coursework to help colleagues understand and develop cultural sensitivity.

**Experience**

**Freelance translator**

* H translator - Quality Assurance **06/2014**

 Language Insight Australia

* Worked as in house translator - Quality Assurance, providing a translation and transcription service of market research documents social media post-translation.
* I have experience of 5 years in a different language.

**Translation Intern 2014**

* Participated in an intensive professional training program translating written and verbal communications.
* Completed final project translating proprietary scientific study materials, including procedures, observations, methodologies, and results.
* Earned a perfect score on final project.

**Independent Contractor**

* As an Independent Contractor, my duties included data entry, posting information and pictures online, and transfer of data and translating Documents.

**Education**

**NUML (2011)**

* DMasters in English from NUML university

**BCS (2014) July 2015**

* Bachelor of Computer Science from Comsats university.

**Languages**

* English: Native.
* Urdu: Native.
* French: Fluent.
* Hindi Native.
* Punjabi Native
* Sindhi Native
* Pashto Native

**Interests**

Translation, Working Full time as a translator

**Skills**

* Complete Target within given deadline
* Providing good quality translation
* Good team worker
* Computer skills (Word, Excel, Adobe Acrobat, Power Point)