



# MUTIA BIDAWANTI DWITRISYANI

## CONTACT

mutia.bida@gmail.com  
(+62) 878 2101 9202

## SKILLS

- Communication
- Language
- Leadership
- Problem solving
- Teaching
- Teamwork
- Time management

## LANGUAGE

- Bahasa Indonesia
- English
- Japanese

## CERTIFICATE

- TOEFL  
Score of 570
- Japanese Language  
Proficiency Test (JLPT)  
Level N3 | Score of 119

## EDUCATIONAL HISTORY

### Indonesia University of Education

B.Ed Physics Education | Sep 2013 - Oct 2017

## WORK EXPERIENCE

### Content Development

PT Intek Sarana Sejahtera | June 2018 - June 2020

- Created lessons' questions for our education software on various topics.
- Translated documents from English to Bahasa Indonesia and vice versa.
- Interpreter at meeting/training conducted by the company.

### Teacher

GO-SMART Tutoring Center | Feb 2016 - Feb 2019

- Taught Mathematics and Science for junior high school students.
- Taught Mathematics, Science, and English for primary school students.

### Physics Tutor

Al-Jabbar Private Tutoring Center | Feb 2015 - June 2015

- Tutored physics for high school students.

## OTHER EXPERIENCE

### Volunteer Translator

TED | Nov 2020 - present

- Translate TED videos from English to Bahasa Indonesia.

### Volunteer Buddy

AIIESEC Bandung | Oct 2015 - Jan 2016

- Accompanied foreign volunteers to communicate with the locals during the project.
- Made a great impact for some orphans along with the foreign volunteers.

### Committee

Physics English Club | June 2014 - June 2015

- Conducted English-based activities for freshman students.
- Proofread articles made by freshman students.

## TRAINING

### Professional Scrum Master I Training

SCRUM.org | Aug 2018

- Learned how to use and how to optimize Scrum.
- Developed a strong leadership skill along with teamwork skill.
- Improved analytical and problem solving skills.
- Learned how to be a good servant leader.