

Liron Singer

Hebrew Services: Lessons | Translations | Design



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Resume Objective

Passionate bilingual translator with one-year experience in translating documents of Hebrew <>English language pair. I have successfully translated over 100 complete projects, ranging from wide range of fields: certification, legal documents, and educational documents. Looking to leverage my knowledge and language proficiency in the translation field.

Work Experience

LS Hebrew Services

Founder and owner, Phillipsburg, NJ / June 2020 – Present

- Working as freelancer for EZTR translation and UTS.
- Performing various translation duties from Hebrew to English, and English to Hebrew, focusing on written text.
- Upholding strict confidentiality policy when translation personal and legal documents.
- Provided transcription and interpretations by request.
- Building lessons courses adaptable to the learner.
- Designing and writing lessons resources.
- Graphic design by request.
- Plush design by request, with over seven years of experience

Freelance translator

Self Employed, Phillipsburg, NJ / July 2019 – June 2020

- Translations for private clients and Universal Translation Services company
- Transcribing Hebrew to Hebrew audio files.

Modern Hebrew Teacher

*Hatikvah Academic International Charter School,
East Brunswick, NJ / August 2016 – June 2019*

- MS teacher for IML-IMM students in 6th and 7th grades.
- Writing unit maps, lesson plans, and assessments that aligned to NJ standards and IB criteria.
- Teamwork and mentoring new teachers in the team.
- Developed an interdisciplinary unit in accordance with IB criteria and Heritage speakers' units in accordance with NJ standards.
- Developed an Excel tool that converts the IB grade into the local grade for the World Languages department, with implications to the General Education department.
- Organized and documented students' advancements on multiple platforms (Excel, Managbac, OnCourse)
- Translating school materials and resources for personal use and colleagues.

General Education Teacher

*Ehud Manor Elementary school, Gan-Yavne,
Israel / September 2013 – July 2016*

- 6th-grade History teacher, general education teacher and assistance in 1st, 2nd, and 3rd grades.
- Additional responsibilities: Computer orientations teacher and school's ICT centralizer, Travel centralizer, school's librarian (since July 2015)

History Teacher

*Mekif HaKiryat, Ashdod, Israel /
September 2012 - June 2013*

- Training year
- Teacher of 7th, 8th, and 9th-grade History

Education

Bachelor in Education (B.Ed)

Specialization in History and Educational systems management

Achva Academic College, Kiryat Malachi, Israel

Graduated, 2008 - 2012

Graduation with honors (3.88 GPA)

Skills

- Strong work ethic
- Problem-solving
- Open-minded
- Analysis
- Oral and written communication
- Adaptability
- Prioritizing
- Multitasking
- Organization
- Meeting deadlines
- Computer skills: Microsoft Office, Email, G suite.

Languages

- Hebrew – Native
- English – Advanced-high (ACTFL)

Military service

- Mandatory Army
10/2003 – 10/2005,
the HR department
- Standing Army
10/2005 – 12/2007,
HR officer
- Reserve Force
01/2008 – 06/2016,
HR officer