

JAWAD AHMAD

CONTACT

E-mail: pakteh5656@gmail.com

- Date of birth: Apr 22th 1990

PERSONAL DETAILS

- Diversifying my expertise through working in new fields.
- Focusing on understanding the market and its trends.
- Being a part of a team and interacting with different kinds of people.
- Having perfect communication skills.
- Thinking outside the box to find creative solutions that will benefit and help out others.

OBJECTIVES

WORK EXPERIENCE

Self Employed **2014 — Present**

Freelance Translator English to Finnish & Urdu versa

Translating documents from English to Finnish & Urdu versa

Self-employed **November 2019 — Present**

Freelance Translator/Copywriter

- Working on multiple Freelancing platforms.
- Taking tasks that involve translating from English to Finnish &
- Urdu versa

Ink Touch **September 2019 — November 2019**

Administrative Supervisor

- Assisting in management of the company
- learning new skills and working on web development software's like magneto and
- odoo supervising the processes in the different sections of the company
- Managing Emails and the company's website
- Interacting with customers and working on providing the best customer experience.
- Coming up with solutions to clients' problems.

Reach Syria **April 2019 — September 2019**

Freelance Translator/ IT Web Application

- Received training courses and worked on translation assignments on a daily basis,
- worked with the company's branch in Jordan The Language Clinic
- working daily from 10 am until 6 pm
- Learning how to address every client's needs and expectations.

Good Book **September 2017 — November 2019**

Freelance Translator

Translating literary documents. (Novels, scientific studies and historic literature).

Alissar Saeb**May 2018 — December 2018**

Freelance Translator

Translating and proofreading Patents.

Media Times Online**April 2015 — April 2017**

Freelance Translator

- Translating and proofreading Online Articles and other texts concerning tourism and fashion
- Working with different clients to ensure a quality that meets their standards.
- Understanding key customer individual needs and addressing them.
- Meeting with managers in the organization to plan strategically.

Ali Alwassouf**December 2015 — June 2016**

Freelance Translator

Translating legal documents From English to Finnish & Urdu
versa**House Of Content****March 2015 — August 2016**

Freelance Translator \ Editor

Translating Press Releases and other texts in the hospitality, tourism, fashion and economics fields.

Alissar Saeb**March 2014 — April 2015**

Freelance Translator

Translating and proofreading Scientific and Technical Patents.

- Bachelor's degree in English Translation
IELTS Degree with an average of 7.5

QUALIFICATIONS

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English Translation**2012 — 2017**

Tishreen University

EDUCATION

This course covers different aspects of translation from English to Finnish & Urdu versa , it covers subjects relating to features of grammar, literal and connotative meaning, aspects of cultural expression, cohesion, coherence, and organization of work in the target language and defining a translation strategy according to the genre of the text and the purpose of translation. also perform the translation of web and IT application It aims to equip students with a strong command of both the Somali and Arabic languages. providing them with advanced communication, critical thinking and problem solving skills.