

Guilherme Cavalcante

Translator, Proofreader & Interpreter

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EXPERIENCE

Self-employed, Remote — *Translator, Proofreader & Interpreter*

APRIL 2017 - PRESENT

Translation PT-EN-ES; Proofreading; Interpretation.

Segsat, Recife/Brazil — *Marketing Manager*

SEPTEMBER 2016 - MARCH 2017

Management of the commercial department: sales, after-sales and customer loyalty. Company of vehicle trackers.

Company, Location — *Pedagogical Coordinator*

NOVEMBER 2015 - AUGUST 2016

Leadership: Recruitment, selection, training and management of a team of 12 teachers.

AIESEC, Recife/Brazil — *Member, Coordinator, Director*

SEPTEMBER 2011 - DECEMBER 2014

Planning, analysis of national results, strategies for growth of local offices, establishment of new partnerships,, delivery of conferences and summits for local directors of Corporate Exchanges.

Megapolis School, Krasnodar/Russia — *English Instructor*

JANUARY 2014 - MARCH 2014

Teaching basic, intermediate and advanced English (grammar, vocabulary, conversation) to children and adolescents, in groups or individually.

EDUCATION

Estácio de Sá University, Remote — *Postgraduate Studies*

NOVEMBER 2019 - SEPTEMBER 2021

Damas College, Recife — *Bachelor*

FEBRUARY 2009 - JULY 2015

SKILLS

Detail orientation, Time Management, Sense of Urgency, Investigation, Fast Learning, Self-Motivation, Critical Thinking.

LANGUAGES

Portuguese, English, Spanish