



# Tasawar Ali

Lecturer/Translator/Proofreader

Pakpattan, Punjab, Pakistan, 57400

923457120066

tsvr\_ali@yahoo.com

Focused Translator with highly developed understanding of ENGLISH, URDU & PUNJABI (SHAHMUKHI) languages and culture. Skilled in quickly and accurately translating written documents and audio recordings. Over 3 years of related expertise.

I do provide translation in mentioned languages. Fortunately among these two URDU & PUNJABI are my native languages.

All of my translation work is manually done by myself and there is no machine/ google/ or any machine translation involved.



## Skills

- Proofreading skills
- Writing features ●●●●●
- Grammar understanding ●●●●●
- Documentation skills ●●●●●
- Urdu [Native] ●●●●●
- Content editing knowledge ●●●●●



## Work History

2017-05 - Current

### Translator

*Freelancer, Pakpattan, Punjab*

- Used translation memory software, including SDL and Word Fast, to verify consistency of translation within documents and improve efficiency.
- Reviewed final works to spot and correct errors in punctuation, grammar and translation.
- Attended training programs to improve professional knowledge and interpretation skills.

2019-05 - Current

### Lecturer

*Stars Academy Lahore, Pakpattan, Punjab*

- Used variety of learning modalities and support materials to facilitate learning process and accentuate presentations, including visual, aural and social learning modalities.
- Supervised junior lecturers' course development and recommended refinements to enhance student learning.

2016-04 - 2019-03

### Vice Principal

*Laureate College Of Commerce, Pakpattan, Pakpattan, Punjab*

- Administered all facets of personnel policies and procedures, including conception, modification and approval of professional staff additions.
- Planned and implemented professional development programs.



## Education

2008-06 - 2011-07

### Master of Arts: English Literature And Linguistics

*BZU Multan - Punjab, Pakistan*

2018-04 - 2020-04

### Master of Arts: Political Sciences

*University Of Sargodha - Pakistan*

2005-04 - 2008-04

### Bachelor of Applied Science in Information Technology: Computer And Information Sciences

*BZU Multan - Pakistan*



## Software

- SDL ●●●●●
- Word Fast ●●●●●
- Ms Office ●●●●●



## Languages

- English ●●●●●
- Urdu [Native] ●●●●●
- Punjabi (Shahmukhi) ●●●●●



## Interests

- Research
- Writing
- Travelling