



ANA LUQUE

TRANSLATOR, EDITOR, PROOFREADER,
CONTENT CREATOR

PROFILE

I am a certified professional translator, editor and proofreader with more than 5 years of experience in international communication. I work for different brands and agencies and always develop a profound research on the field respecting the deadline of each project.

SKILLS & SPECIALISATION

Marketing

Web content, google ads, social media content, advertising (.excel, .json).

Legal

Contracts, official letters, private documents, etc.

IT skills

MS Office, iOS + OS X, G Suite, SDL Trados, WordPress, Wix, HTML, Canva, Adobe CC, Over, FinalCut Pro, iMovie, StopMotion, SEO/SEM & Google Analytics Slack, YouTrack, SmartSheet.

LANGUAGES

SPANISH

Native Language

ENGLISH

Fluent & Professional

ITALIAN

Fluent & Professional

FRENCH

Working Proficiency

HOW TO REACH ME

Tel: +34 611 103357

Email: aluquesec@gmail.com,
info@convertatranslations.com

Address: Almirante Hoyos 12 Primero Izq
Sevilla, Spain

RECENT TRANSLATION EXPERIENCE

Translator & Project Manager

Converta Translations | April 2019 to present

- Translating & proofreading content. English, Spanish, Italian & French
- Web content, google ads, legal documents, etc.
 - CAB marketing agency. www.cabstudios.co.uk
 - Zurbarán Abogados Law Firm. www.zurbaran.net
 - Caja Rural Bank. www.grupocajarural.es
 - Salas Y Donaire Law Firm. www.salasydonaire.com
 - Neinver. www.neinver.com/es

Translator & Proofreader

Global Acts (www.globalacts.co.uk) | January 2017 to present

- Translating contracts, agreements and web content from English to Spanish, Italian & French.

EDUCATIONAL TRAINING

IISOLE24ORE Business School. Milan, Italy.

Master Degree of Business & Marketing

- Attended from Sept. 2016 to June 2018
- Corporate Strategy, Digital Transformation and Innovation, Marketing, Finance & Control

Aston University. Birmingham, UK

Year abroad. Spanish teacher | Legal translations

- 2010-2011

Pablo de Olavide University. Seville, Spain

Bachelor Degree of Translation & Interpreting

- Attended from Sept. 2006 to June 2011
- English, French & Italian