

## FREIDA WANGUI NJERU

@ njerufreida9@gmail.com

📞 0700 846847

📍 P. O. Box 166-00222 UPLANDS, KENYA

Dear Sir/Madam,

I am writing to express my interest in securing a position of a translator in your company. I am a holder of a diploma certificate in computer science from St. Paul's University.

I come from a solid technical background with a strong interest in customer service and a passion towards strategy. My area of interest in general includes all computer programs. I am extremely impressed with the company's approach to strategy consulting especially within development and innovation practice areas. I believe my academic background, computer skills knowledge and industry experiences have provided me with the credentials needed to thrive as an translator.

Prior to Petcom Computer College, I worked as a computer packages tutor, technology professional, primarily resolving strategic issues related to technology process improvement. I gained solid research, analytical and problem solving skills while working at Petcom Computer College. My background in generating innovative ideas and strategies to improve processes has provided me with a deeper understanding of multifaceted problems that companies encounter in their daily operations. Moreover, because of my work experience, I fully understand how important it is to have great team dynamics in todays multi-disciplinary environment.

To date, my experience as an IT professional has been very productive. It is a rough strategy consulting that I can use my analytical aptitude and creative problem solving skills to their fullest. I strongly believe that consulting is a discipline that will force me to view problems not only from the clients standpoint, but also from a marketplace, best practices and "think outside the box" point of view.

I would appreciate the opportunity to interview with you.

Please find enclosed my resume for your review. I can be reached via either of the following ways:

Email: njerufreida9@gmail.com

Mobile: 0700 846847

LinkedIn : <https://www.linkedin.com/in/njeru-freida/33290b1a4>

I enthusiastically look forward to hearing from you soon.

Thank you for your time and consideration,

Sincerely

Freida W. Njeru

## CONTACT

### FREIDA WANGUI NJERU

@ njerufreida9@gmail.com

☎ 0700 846847

📍 P. O. Box 166-00222  
UPLANDS, KENYA



## OBJECTIVE

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To utilize my technical skills and provide professional services to customers by applying and honoring my knowledge, while working in a challenging and motivating working environment.

## EXPERIENCE

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*2nd January, 2018 - 11th  
January, 2019*

- **PETCOM COMPUTER COLLEGE**

Computer packages tutor

I joined Petcom Computer college as a computer packages tutor in January 2018. I worked there for an year and left in January 2019 to pursue further education.

I worked together with the Petcom Computer College team members to:

- \*Ensure the students understanding of Microsoft Software
- \* Development positive customer relationships
- \*Resolve computer hardware and software problems
- \*Oversee performance of computer systems

*Jan 2020 - Up-to-date*

- **FREELANCER.COM**

Part-time Freelance Translator.

I joined Freelancer.com company as a part-time freelance translator in January 2020. This is my occupation up-to-date.

## EDUCATION

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*2019*

- **St. Paul's University**

Diploma in Computer Science

Credit

*2016*

- **Ngarariga Girls' Secondary School**

K. C. S. E Certificate

C-

## SKILLS

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- **Data entry**
- **Customer service**
- **Statistics**
- **Database development**
- **Programming**
- **Typing (50wpm)**
- **Record keeping among others**

## INTERESTS

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- Programming
- Design
- Abstract modeling

## REFERENCE

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- **Susan Mwende - "Petcom Computer College "**

Director

0725 939328

- **Rev. Peter Mwangi - "K. A. G Nyambare Church"**  
Reverend in Charge  
0721679446
- **Mr. Samuel Mwicigi - "St. Paul's University "**  
Vice Chancellor  
0721501191