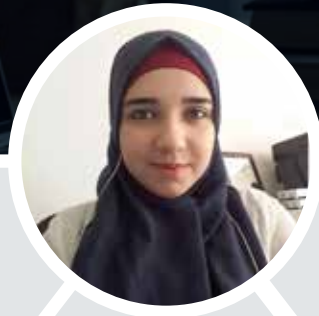


ZUBAIDA ABDULAAL

TRANSLATOR



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Taman melati, Gombak, 53100,
Kuala Lumpur, Malaysia

ABOUT ME

I am a translator of English <> Arabic languages, with 3 years experience of translation and interpretation

LANGUAGES

Arabic

Reading ●●●●●●●●●●

Writing ●●●●●●●●●●

Speaking ●●●●●●●●●●

English

Reading ●●●●●●●●○○

Writing ●●●●●●●●○○

Speaking ●●●●●●●○○○

SOFTWARE SKILLS

Microsoft Word ●●●●●●

Microsoft Excel ●●●●●●

Microsoft Powerpoint ●●●●○

CAT tools ●●●○○

Adobe Lightroom ●●●○○

Adobe Photoshop ●●○○○

Adobe Illustrator ●●○○○

HOBBY

Reading

Doing Photoshop.

Travelling

Making Macrame

EDUCATION

English Literature ● **University of Damascus, Syria**
2014 - 2017

English test ● **EF SET**
2021

EXPERIENCE

● Syrian Center for Online Marketing

2016 - 2017

Online Marketing for the Syrian Center's products.

● Maven International Sdn Bhd

2017 - 2020

Project Manager

. Managing translation projects end-to-end.

. Acting as the main communication between clients and translators.

. Ensure on time delivery to clients.

. Translation from Arabic <> English.

. Donig siome data entry.

● Freelance Translator

2020 - Present

Translation from Arabic <> English.

SKILLS

. Good communication - written and oral speech.

. Creative thinking.

. Fast learner in all fields.

. Taking responsibility

PERSONALITY

Communicative - Optimistic - Creative - Organized