

## Curriculum Vitae

# Gezim Qadraku

---

## Profile

A motivated and hardworking MA student in International Economics and Public Policy. Highly interested in topics such as economics and finance. Acquired extensive knowledge in the field through academic studies and self-education. Passionate to improve personal knowledge and international experience. Extremely motivated to begin a career in finance.

## Skills

**Languages:** Italian (Native), Albanian (Native), English (Fluent), German (Intermediate)

**Workplace:** Customer handling, punctuality, time management, written and verbal communications, independence, attention-to-detail, initiative.

**Information technology:** Excel (Advanced), Word (Advanced), PowerPoint (Advanced), WordPress (Advanced), SEO (Basic)

## Education

OCTOBER 2018 - PRESENT

**Universität Trier, Trier** - *Master of Arts*

Master's program: International Economics and Public Policy

SEPTEMBER 2013 - JULY 2017

**Università degli Studi di Milano** - *Bachelor of Arts*

Bachelor's program: International Economics and Public Policy

## Experience

SEPTEMBER 2018 - SEPTEMBER 2020

**Freelance, Trier** - *Content Creator*

- Recruited by private customers to create contents for their projects and to manage their social media.
- Optimized the quality of customers' websites and organized their social media publication.

- Wrote contents in both Italian and English. Followed SEO rules and created contents about several types of topics (business, finance, hobby, animals, sport, events).
- Worked independently, learned and improved skills such as customer care and coping with deadlines.
- Creation of a personal portfolio thanks to the professionalism and quality contents.

APRIL 2017 - SEPTEMBER 2018

**LDB GmbH, Bühl - Packer**

- Recruited to support the growth of the company, in charge of packing and shipping electrical panels.
- Improved the quality of the package and the shipment of the products.
- Trained new employees following company standards.
- Reduced the number of products sent back for failing to comply with the packaging rules.
- Learned and improved skills such as organization, work under pressure, German language, teamwork and independence.

JANUAR 2014 - SEPTEMBER 2015

**Università degli Studi di Milano, Milano – Tutoring**

- Created a private tutoring group
- Supported and helped other students to pass exams math-related, such as microeconomics, macroeconomics and basic finance.
- Supported and helped other students to pass IT exams. Topics such as Excel, Word and PowerPoint.

## Projects

**Introduction to Finance, Accounting, Modeling and Valuation — Online course**

Course taught by Chris Haroun, an MBA Professor and Venture capitalist. Topics covered: analysis and comprehension of balance sheets, income and cash flow statements. Creation of financial models, utilization of valuation methodologies, such as EV/SALES, P/B, EV/EBITDA. Analysis of financial statements using profitability ratios and debt and inventory formulas.

## Certificates

British Council, IELTS, CEFR level B2 (6,5 points) 2017

Deutsch: Mittelkurs IV (B2.2), 2020