

# MOLLY MCMAHON

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## EDUCATION

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### University of Pittsburgh, Dietrich School of Arts and Sciences

Pittsburgh, PA

Bachelor of Arts in Communication and Hispanic Languages and Literatures  
August 2013- April 2017

**Majors:** Communication, Hispanic Languages and Literatures

Cumulative GPA: 3.9

**Minor:** Portuguese    **Focus:** Translation

### University of Seville

Seville, Spain

#### ISA Study Abroad Semester Program

January 2016- May 2016

- Spent four months living with a Spanish host family, embracing the Spanish culture and becoming more fluent in the language
- **Coursework:** Hispanic Language and Cultural Studies
- **Volunteer Work:** Assistant teacher in English classes at Rico Cejudo Elementary School

## Language Skills & Experience

- Fluent in Spanish: 10 years of study
- Intermediate in Portuguese: 7 semesters of Portuguese
- **Birmingham Free Clinic** Pittsburgh, PA  
*Volunteer Translator* May 2017- Present
  - Culturally competent and accurate Spanish-English and English-Spanish interpretation between the patient and members of the care team
  - Eliminated miscommunications between health care provider and the patient
- **Houlihan's Restaurant and Bar** Pittsburgh, PA  
*Freelance Translator* June 2016 – September 2016
  - Converted 300 text documents from English- Spanish, consisting of prep and service recipes, to ensure easy referencing for Spanish-speaking employees
  - Gained knowledge and experience in translating a variety of cooking, baking, and kitchen vocabulary
  - Ensured that both content and style of statements were communicated effectively and conformed to original text

## EXPERIENCE

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### Communal Coffee

San Diego, CA

*Shift Supervisor*

July 2020- Present

- Managed front of house operations for local coffee shop
- Developed policies and procedures for training and efficiency
- Led a team of eight baristas to peak performance with efficiency and consistency

### Redhawk Coffee Co.

Pittsburgh, PA

*Barista & Store Manager*

May 2019- June 2020

- Managed back of house operations including scheduling, inventory, and ordering for 2 locations
- Developed shop recipes, policies, and procedures
- Organized pop-ups and created relationships with local businesses
- Worked with Head- Roaster and other baristas in the industry to hone advanced espresso, cupping, and brewing skills
- Curated art from local artists
- Worked with owners to design and build café model for second and third location

**Crazy Mocha Coffee Co.**

Pittsburgh, PA

*District Manager*

August 2017 – July 2019

- Solely managed a team of 40+ baristas coordinating hiring, training and scheduling for 12 locations
- Tracked sales, cost of goods, inventory and cash operations for all locations
- Oversaw the direction of retail operations throughout the merger with Kiva Han Coffee Roasters
- Assisted the Marketing Director in establishing the company brand and creating consistent recipes for all locations
- Created partnerships with various local businesses
- Provided additional consulting for 3 months after my leave

**Crazy Mocha Coffee Co.**

Pittsburgh, PA

*Barista*

September 2014 – August 2017

- Upheld company values and met customer needs, responding to complex orders in a fast-paced environment
- Gained knowledge on various espresso and coffee-based beverages, and trained new employees to meet company standards

## **REFERENCES**

**Ken Zeff**

Former owner of Crazy Mocha Coffee Co.

Owner of Penn Fixture & Supply

Owner of Fancy Pants Popcorn Co.

(412)779-1673

**Mary Gonzales**

Owner of Redhawk Coffee

(412)708-4270

**Nicholas Sorg**

Former Operations Manager for Redhawk Coffee

Current Operations Manager for Fancy Pants Popcorn Co.

(412)298-9671

