

Joseph Vinci

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Professional Summary

Highly dedicated and professional multilingual translator with over 3 years experience in Portuguese, Italian and Spanish to English Translations. I have successfully translated over 150 complete projects, ranging from single documents to entire websites. Exceptionally accurate translation and localization skills, being consistently relied upon for editing and verification of translated materials.

Skills

Native fluency in Brazilian Portuguese, Spanish, and English with a near native fluency in Italian, including colloquialisms, business vocabulary, and scientific terminology. Experienced with several computer programs, including Microsoft Office, Ace Translator, and WordFast. Extremely precise and dedicated. Comfortable with both verbal and written communication, including preparing and giving presentations.

Work Experience

Freelance Translator

2015-Present

- Performed various translation and interpretation duties from Spanish, Italian and Portuguese into English, as well as English into Spanish and Portuguese, including written texts, localization, internationalization, audio files, and live speaking presentations
- Translated text projects, including legal documents, website content, news articles, and corporate reports
- Provided video conferencing, localization, and personal translation services for clients on a case-by-case basis

Legal Assistant

August, 2015-December, 2016

Scarinci & Hollenbeck LLC (Newark, NJ)

- Performed various translation and interpretation duties from Portuguese into English, including government proposals, articles, presentations, etc
- Provided administrative support for various senior-level attorneys
- Managed travel and expense reports for executive team members

Volunteer Translator's Assistant

August, 2015-December, 2016

Community in Action (Rio De Janeiro, BR)

- ▣ Assisted Lead Translator on translation projects
- ▣ Provide linguistic support to project managers and other colleagues
- ▣ Reviewed/proofread colleague's and outside translator's material for accuracy of content, terminology, grammar and spelling, etc

Education

The State University of New York, New Paltz, NY

May, 2015

- Bachelor of Arts, International Relations, Minor in Linguistics