

# Alina Cheporniuk

International Management/ International Trade

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Enthusiastic Manager/Translator eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Motivated to learn, grow and excel in Business Industry. Proven success in leadership, operational excellence and organizational development, recognized for inspiring management team members to excel and encouraging creative work environments.

## Skills

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Business Chinese Analytical Thinking  
Management Skills  
Excel and Word/ Outlook/ Powerpoint  
Advanced Translation Skills  
TEFL certificate/Duolingo certificate/HSK 6 Certificate

## Work History

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2011-03 - Current

### Freelance Translator

*Self- employed*

English-Chinese-Russian Translator.  
A2 in Spanish & A1 in German

2014-05 - 2019-12

### Freelancer in International Trade

*Self-Employed, Dalian, China*

- International Trade of goods China- Russia
- Provided translation services in a variety of settings.

2017-09 - 2018-07

### Manager of International Employees Department

*Happy Study, Dalian, China*

- Effectively managed projects from start to finish
- Events/ activities organization
- Marketing

2018-09 - 2019-12

### Business Development Manager/ Translator

*Granula DV, Dalian, China*

- Translation ( English- Russian- Chinese)
- Marketing
- Business Development
- Researching organizations and individuals to find new opportunities

## Education

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2008-09 - 2010-06

### High School Diploma

*Municipal Educational Institution Secondary School - Pogranichny, Primorsky Region, Russia*

2011-09 - 2015-06

### Bachelor of Arts: International Trade And Business Chinese

*Dongbei University Of Finance And Economics - Dalian, Liaoning Province, China*

2020-09 - Current

### Master of Arts: International Management

*Hochschule Wismar - Wismar, Germany*

## Interests

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Traveling/Learning/Music