



yosra alsir mohamed

CV

Date of Birth: Dec 10,1992
Gender: Female
Nationality: Sudan

khartoum, Sudan
abuadam,
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Other Tel. :

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cv.sudanjob.net
(99531)

_scholarship offered by north west normal university to study master degree in china. _work with Muslim Aid uk as atrainee in program department. _member of the american YALI Network of african Young leader. _member of kaya academy of humanitarian studies. _iparticipated in the conferences on translation and problems of culture 7 arab and international relations forum. _amember of proz global translation platform. _work as freelance translator. _participated in the sheikh hamad international award for translation.

Education:

bachelor degree in chinese and linguistic studies

university of khartoum

khartoum, Sudan

HSKlevel 4and HSKK(intermediate) certificate from conficious institute university of khartoum.

Oct 2010
Dec 2014

Experience:

psn program

welt hunger hilfe

kassala, Sudan

July 2019
Sept 2019

Responsibilities:

.,work as translator.

./preparing and reviewing of psn participants and id cards.

2/participation in verification of beneficiaries on field level .

3/preparing and organizing of psn committeess training workshop .

4/participation and prepearing and organizing on psn cash distribution activity .

5/participation in registration of complaints .

6/participation on monitoring of psn field activities .

7/participation on organizing and preparing of women exhibition in aroma and tendelai .

8/participation in psn filing and documentation .

9/supervision of causal workers .

,0/assist in preparing of psn staff weekly meeting minutes .

.,/preparation of field report .

,2/support on preparing of training materials .

,3/support in contract writing .

,4/translating document from english to arabic and from arabic to english .

,5/support in destrubtion of stationaries for psn commiteies and train them for how to use it .

employer

goudwa alshababia charity org .
khartoum, Sudan

Jan 2016
May 2018

Responsibilities:

Work in logistic and finance department.

voulnter

hac
khartoum, Sudan

Jan 2014
Jan 2015

Responsibilities:

Work in logistic department and work as data entry

Project:**1162**

WHH

July 2019
August 2019

Description:

work in aroma rural area

Skills:**MEAL PRO Certificate**

Meal course from huamanitarian academy.

trainning workshop from Red r

Project cycle mangment and M&E trainning .

advanced proficiency in MS word ,excel,power poien

advanced proficiency in MS word ,excel,power poient .
outstanding planning and organizational skills ensuer the completion of multiple on
going activity with high accuracy and efficiency.
demonstrated ability to maintain professionalism and effective communications in a fast
paced work environment.

References:

mawada khalid | Professional
gpp officer @ welt hunger hilfe
0915717532

Languages:

english

chinese lanuage