

## Javid Khan

Translator



### CAREER OBJECTIVE:

- Would like to work as a translator for a successful and ambitious company that offers great opportunities for career development and progression.
- A multi-skilled, reliable & talented translator with a proven ability to translate written documents from English to Pashto and Urdu and vice versa.

### MAIN ACTIVITIES:

- Translation
- Proof reading
- Transcription

### PERSONAL DETAILS:

**Father's Name:** Khaista Muhammad  
**Proz.com Profile:** <http://www.proz.com/translator/3131435>  
**TWB Profile:** <https://twbplatform.org/213477/profile/>  
**Translator's cafe Profile:** <https://www.translatorscafe.com/cafe/member452876.htm>  
**Email Address:** [javykhan98@gmail.com](mailto:javykhan98@gmail.com)  
**Cell Number:** +923411920860  
**Address:** Village Asghar Ali, P.O Jamra,  
Tehsil Takht Bhai, Mardan, KP.  
**Postal Code:** 23200  
**Date of Birth:** 10 April, 1998  
**CNIC:** 16102-7736463-3  
**Nationality:** Pakistani  
**Domicile:** Mardan, Khyber Pakhtunkhwa.  
**Marital status:** Single

### WORK EXPERIENCE:

#### 1) Ultimate Languages Ltd, UK

TRANSLATOR September 2023 – Present

English to Pashto

Field: hospitality, marketing, travel industries, manufacturing and chemical industries.

#### 2) LocalizationLine Solutions, Malaysia

TRANSLATOR November 2022 – Present

English to Pashto

English to Urdu

Field: General, Education and Marketing.

**3) Translators without Borders (TWB)**

TRANSLATOR      May 2023 – Present

English to Pashto

English to Urdu

Field: Medical/Pharmaceutical, Education, Legal Documents/Contracts/Law, Science/Scientific, Information Technology (IT).

**4) Translation.pk, Pakistan**

TRANSLATOR      June 2021 – Present

English to Pashto

Field: General, Medical General and COVID-19.

**5) Abasin Linguistic Services Private Limited, Pakistan**

TRANSLATOR      October 2020 – January 2021

Urdu to English

English to Urdu

Field: General, News, Transcription and Letters.

**6) Gallop Translations, Pakistan**

TRANSLATOR      July 2020 – Present

English to Pashto

Field: General, Medical Healthcare, COVID-19 and Certificates.

**7) Muhammad Irshad – Siracusa, Italy**

TRANSLATOR      September 2019 – October 2019

English to Urdu

English to Pashto

Field: General, Letters, Certificates, Medical General, Science and Legal.

**8) Muhammad Shikab – Karachi, Pakistan**

TRANSLATOR      July 2018 – August 2018

English to Pashto

Field: General, Certificates, Medical Healthcare and Business.

## 9) Education Department–Kpk, Pakistan

Secondary School Teacher    March 2020 – Present

Teaching English, Urdu and Pashto.

### ACADEMIC QUALIFICATIONS:

| Degree                      | Institution/ Board                                | %age/CGPA | Session    |
|-----------------------------|---|-----------|------------|
| English Language Level Test | OI Digital Institute<br>London, England           | 90%       | 2022       |
| BS (Hons)<br>Biotechnology  | Abdul Wali Khan<br>University Mardan,<br>Pakistan | 3.08      | 2016- 2020 |
| FSc Pre Medical             | BISE Mardan                                       | 70%       | 2014-2016  |
| SSC                         | BISE Mardan                                       | 73%       | 2012-2014  |

### PERSONAL SKILLS AND COMPETENCE:

Urdu & Pashto (Mother Tongue)

English

- Reading Skills            Excellent
- Writing Skills            Excellent
- Verbal Skills            Excellent

Urdu

- Reading Skills            Excellent
- Writing Skills            Excellent
- Verbal Skills            Excellent

Pashto

- Reading Skills            Excellent

- Writing Skills           Excellent
- Verbal Skills            Excellent

**SOFTWARES:**

- MS (Excel, Word, Power Point)
- MS Project
- MemoQ
- MateCat
- Memsources

**LANGUAGES:**

English, Urdu and Pashto.