

Mohammad Ramin NIHAN

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78 Boulevard de Metz 59000 Lille Né le 8 Avril 1987

SKILLS

Team Management

Direct management of onshore and offshore teams.

Internationally Adaptive

Able to adapt to international environments and cultures through living and working abroad.

Project Management

Plan and execute mission from planning resources to presenting the conclusions.

TOOLS

Office Suite - proficient



2017 - 2018	Lille2 - Master in Science Po
2009 2012	MRM University Bachelor in Business Administration
2006 - 2008	Ansari High School - Afghanistan 12 th graduated

EXPERIENCES

Jan-2019-May-2020 · Interpreter/Cultural Mediator Refugee youth Service

Main assignments :

- On daily basis, interface between the team and the target population) Provide mediation in meetings organised with target population • Establish new contacts with communities and other humanitarian/associative actors supporting the community on a regular basis, when meeting them in the field • successfully establishes links with the community in order to be able to translate and properly explain the program activities.
- Analyse the strength and weaknesses in the community practices, mechanisms, and systems geared towards improving child protection case-management

June-2018-Translator/Interpreter, SJT/OFFI, Lille Dec-2018 -

Main assignments :

Support Young and Adult/Refugees on order to promote their Professional integration.

June-2<u>016</u> PASS (Permanence of Access to Health Care- CHU Calais) Dec-2016

Main assignments :

Cultural mediator/Interpreter to support refugees in their administrative procedure

OCT-2014 -Director, Basaocial Organization, Kabul, Afg OCT-2015 -

Main assignments :

- Management and prevention against drugs in public institution
- Organization of information workshop, help with professional integration

Dec-2011 -Deputy Director at RMA Group, Kabul Afghanistan OCT-2014 -

Main assignments :

Organization and assignment of tasks to employees, Administration, report analyze and control



Administration Manager in Care international; kabul Afghanistan

Main assignments :

- Development and maintaining of administration works
- Responsible of Human resource management

Quality controller in Independent Election Commission, Kabul July 2018 Aug 2009 Afghanistan

Main assignments :

- Registration of voting for provisional and presidential elections
- Control of recorded data

Apr 2007 Admin Assistant in No-Lemon Company, Kabul Afghanistan Julv 2007

Main assignments :

- Creation of purchase order and invoices
- Responsible of all administrative works
- Responsible of inventories and logistic
- Control of received goods, supervision of warehouse