

**Danielle Dupuis**  
93-3850 Fairlight Dr.  
[daniellegdupuis@gmail.com](mailto:daniellegdupuis@gmail.com)  
(306)202-6449

## **HIGHLIGHTS OF QUALIFICATIONS**

- Fluent communication skills in English and French
- Extensive experience with Microsoft office and Cafetran
- Ability to work effectively autonomously or collaboratively
- Attention to detail and organizational skills
- Ability to adapt to changing environments and to multi-task
- Ability to communicate effectively
- Strong work ethic, diligence, and willingness to learn

## **EMPLOYMENT HISTORY**

Val Dupuis	Sep 2020 – June 2021
Editor	
Literary Translators' Association of Canada	June 2021
Freelance Translator (EN-FR)	
Apollo Solutions	April 2021
Freelance Translator (EN-FR)	
Andovar	March 2021 – Current
Freelance Translator (FR-EN + EN-FR)	
Government of Saskatchewan, Ministry of Parks, Culture, and Sport	July 2020 – Aug 2020
University of Saskatchewan	Jan 2020 – April 2020
Tutorial Leader (German)	
Laura Berube	Jan 2016 – June 2019
Nanny	
Ocean Sales, Saskatoon, SK	Aug 2016
Sales Associate	
Dutch Growers, Saskatoon, SK	June 2016 – Aug 2016
Seasonal Sales Associate (indoors and outdoors)	
Indoors - fertilizers, pesticides, etc.	
Outdoors - Trees, bushes, flowers, etc.	

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Customer Service Representative

Consulted with customers regarding plants, placement, and services provided

Glenburn Regional Park

July 2015 – Aug 2015

Seasonal Park Attendant, Saskatoon, SK

Gate Attendant

Concession and Park Sales

**EDUCATION**

Bachelor of Arts and Sciences, University of Saskatchewan, Saskatoon, SK.

2020

Modern Languages specialising in German

École canadienne-française Pavillon Gustave-Dubois, with distinction

2016

**PROFESSIONAL DEVELOPMENT & TRAINING**

SafeTALK

2016

Saskatoon Latin school, Saskatoon, SK

2015-16

Intensa, San José, Costa Rica

2014

Spanish program

Proficient user of Microsoft office

**COMMUNITY VOLUNTEER LEADERSHIP**

Fleur Camacho

2011-2019

Edit and review books before they are published

Lakeview Church, Saskatoon, SK

Small Group Leader

2017 – 2019

Discipleship Trip to Beardsley's and Okemasis reserve

2017 – 2018

École-canadienne-française

2010 - 2016

Translation work for families

Tutoring

University level German

2016

**REFERENCES**

Available upon request