

FEDERICA TRANCHESE

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PROFESSIONAL SUMMARY

Reliable and highly accurate Medical Assistant with excellent translation and proofreading skills matured over the years. Familiar with medical terminology, laboratory protocols and testing procedures. Hardworking, precise, skilled in time-management and dealing with tight deadlines.

SKILLS

- Clinical Microbiology Competency
- New Staff Training
- Medical Interpretation
- Knowledge of Medical/Scientific terminology to communicate at a professional level of understanding

WORK HISTORY

Lab Assistant / University of Pisa - Italy / 09.2021 - Current

- Maintained lab by calibrating equipment.
- Produced accurate and reliable medical/scientific reports.
- Assisted with support duties such as filling products, labeling products, testing samples and teaching lab techniques to international students.
- Demonstrated flexibility working in a fast-paced and ever-changing environment.
- Worked closely with lab staff on special projects.

Translator / University of Pisa - Italy / 09.2018 - 06.2021

- Translated documents in Italian, English, Spanish and French.
- Reviewed final works to spot and correct errors in punctuation, grammar and translation (proofreading).
- Applied cultural understanding to discern specific meanings beyond literal written words.
- Replicated flow, style and overall meaning of original texts.
- Listened to non-Italian/non-English video dialogue and developed translation into target language to prepare

subtitle scripts.

- Attended training programs to improve professional knowledge and interpretation skills.

EDUCATION

AIP Language Institute - Valencia, Spain

Two month-scholarship to perfect my Spanish

King's College London Bridge - London, UK

Three month-scholarship to perfect my English

Lycée De L'Iroise - Brest, France

Three month-scholarship to perfect my French

University of Pisa - Pisa, Italy

Psychiatric Rehabilitation

I am currently studying as a Psychiatric Rehabilitation student.

University of Pisa - Pisa, Italy / 05.2021

Bachelor's: Foreign Languages And Literatures

F. Cecioni High School - Livorno, Italy / 07.2018

High School Diploma

LANGUAGES

English



Bilingual or Proficient (C2)

Spanish



Bilingual or Proficient (C2)

French



Bilingual or Proficient (C2)