

CURRICULUM VITAE

PERSONAL DATA

Name: Adelino Francisco Adelino

Filiation: Francisco Adelino e Maria Do Carmo Bacalhane

Data of Birth: 15/03/1992

ID nr : 070100284962C

Place of Birth: Beira

Nationality: Mozambican

Marital Status: Single

Residence: Maputo, Matola, Infulene A

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BRIEF SUMMARY

I am a creative, dynamic, curious and capable of diagnosing complex problems and presenting effective solutions. I would like to work in an innovative, successful and dynamic multinational company that offers room for progression.

EDUCATION

- 2018 – Bachelor's Degree in English Language Teaching at Pedagogical University - Beira

PROFESSIONAL TRAINING

- 2019 – Basic Military Training at Montepuez Instruction and Training Center;
- 2009 – Technical Basic Education in Accounting at June 25th Industrial and Commercial School- Beira.

PROFESSIONAL EXPERIENCE

- 2021 - Independent Contractor at MasterWord Services as a Language Professional (Remote);

- 2020 – Conference Interpreter at Civic Service of Mozambique for defense cooperation between Mozambique, South Africa, Zimbabwe and Tanzania- Maputo
- 2019 – In person Interpreter at Medair providing emergency support for people who were affected by the cyclone IDAI in Beira;
- 2019 - In person Interpreter at MS Farming- Zimbabwe- Harare, assisting the Sales Manager-Beira.

LICENCES

- ❖ 2021 – Public Sworn Translator and Interpreter.

OTHER KNOWLEDGE

- Abilities in Microsoft Office Computer Packages (Excel, Word, PowerPoint);
- Skills in handling different types of software: Odin, Flash Tools, Jailbreak, Rsd Lite, Zara Radio, Adobe Audition, Audacity, etc;
- Great knowledge of ICT;
- Abilities to handle different types of Operating Systems such as: Windows, Ubuntu, Mac and Android.

OTHER SKILLS

- ✓ High sense of responsibility;
- ✓ Dynamic and creative at work;
- ✓ Quick decisions, facilities to negotiate and ability to organize;
- ✓ Easy to adapt to the work environment;
- ✓ Ability to plan, organize, program, coordinate, control and communicate tasks;
- ✓ Willingness to learn and grow professionally.
- ✓ Availability to work anywhere in the country and abroad.

LANGUAGES

- ✓ **Portuguese** - Spoken and Written: Fluently;
- ✓ **English** - Spoken and Written: Fluently;
- ✓ **Cinyungue** – Spoken and Written: Reasonably.
- ✓ **Cisena** – Spoken and Written: Reasonably.