

**Tatiana Sobala**

10.03.1992 Tatiana.so@seznam.cz

České Budějovice (+420) 777 681 619

**Education**

10.2018 - 6.2021 **VŠTE – Ekonomika a management – Business management and economics**

9.1999 – 5.2009 **Gymnasium No.672 in Moscow – English**

**Practice**

11.2009 - 20.2012 VIOLAIT s.r.o. - Administrative worker / Dispatcher

21.2012 - 25.2014 Clarion Congress Hotel - Receptionist

1.2015 - 12.2016 Family bistro U Sobika - Manager

From 10/10/2018 to now - Self-employed - Translation and interpreting services

**Language skills**

English - B2

Russian - native speaker

Czech – C2

**Driving licence**

group B - passenger car

**Knowledge and skills**

MS Windows XP / Vista / 7, 8, 10, Linux / BSD / Unix, MacOS, MS Windows 7/ 8 / 10

Text editor (MS Word), Spreadsheet (MS Exel), Presentation program (MS PowerPoint), Internet / e-mail, Corel Draw / Adobe Illustrator, Adobe Photoshop, MS Outlook, Viber / WhatsApp, HTML.