Education

Online Full Stack Developer Course	Current
TEFL Certificate 120 Hours	2018
AAT level 2 (Home based learning) Cranford College (Bookkeeping and Accounts Level 1 & 2 modules successfully co	2015-2015 mpleted)
Postgraduate Diploma in Translation Studies (French-English). University of Portsmouth	2011-2012
Combined degree in French and Spanish2007-2011This was a 4 year degree, which I started at The University of Surrey and completed in Paris, at The University of Evry.	
Erasmus year.	2009-2010
Study placement, Pompeu Fabra University, Barcelona, Spain.	April 2010 - June 2010
Work placement at EDF, Paris.	June 2009 - March 2010
St Georges School, Ascot.2000-2006A-levels: French (C) photography (B) and Film studies (C).8 GCSE's at C+.Prep prefect: Responsible for supervising younger students and ensuring that they completed their homework in silence.	

Career History

Freelance Translator and Proofreader	2015 - Current
Abadenn Multilingue (Paris, France), In-house and then as a Freelancer	May 2010- June 2015
Responsibilities included:	

Working alongside a Project Manager, producing translations to tight deadlines and proofreading any documents that had been translated into English by clients.

I also gained some interpretation experience when I was asked by my boss to accompany a physicist and renowned activist to the "festival de l'oh" in Paris.

Translation and Proofreading, Headway Recruitment September 2012 (Temporary)

Translating and proofreading French and English film research questionnaires.

Gleeden (Dating Website)

Translated various content on their website from French to English June 2010 - March 2011

PA to Managing Director, EDF, Paris, France

June 2009- March 2010

Taking calls

Managing director's agenda

Making travel arrangements for business trips abroad

Proofreading emails

Filing, photocopying, binding, scanning

Collecting mail

I also trained another student on placement who arrived later, to use the computer, software and other jobs.

French Assistant, George Abbot School

November 2008- March 2009

(Unpaid Work Placement whilst at The University of Surrey)

Assisting students with in-class work and preparing a French lesson to teach to the class.

Technical Skills

Remedy Siebel Service Now MS Office (Word, Excel, Power Point) Proficiency with Adobe Photoshop Trados Déjà vu Spark Ariba iNews Opera GMW SimilarWeb Pro Crimson Hexagon Hootsuite Excellent knowledge of the following Platforms: Facebook, Google +, Twitter, Instagram, Pinterest, Linkedin, Webstagram, various forums and blogs, review sites