



MD. SAKIBUR RAHMAN

in



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CAREER INTRODUCTION

To work in an interactive organization that offers me a constructive work place for communicating and interacting with customers and people.

My area of Interest are: Distribution, media and operations, project management and community involvement.

WORK EXPERIENCE

iflix Bangladesh (Jan 2018 – May 2020)

Subtitle Editor & Ops Representative

- Collect feedbacks and responses from region and report to HQ.
- Translate English source language shows into Bangla target language, and vice versa, or proofread and correct translated subtitles obtained from external sources. -Upkeep the glossary term sheet in the designated location on GDrive.
- Proofread and correct language and time codes of subtitle files from freelancers, vendors or distributors.
- Provide constructive feedback to freelancers and vendors regarding subtitling jobs in evaluation via supervisor.
- Create subtitles for trailers from trailer master subtitle file or an audio transcription.
- Ensure (QC) that all subtitles are properly translated (this includes research) and adheres to established stylistic guidelines.
- Assist in the ad-hoc translation and editing of metadata and/or marketing materials upon request from supervisor

TRAINING

Practical Search Engine Optimization

BASIS Institute of Technology and Management, 2016

Advance Search Engine Optimization

DevsTeam Institute, 2014

ACHIEVEMENT

Ethics Club

Best Leadership Certification for Ethics and Morality

EDUCATION

Master of Arts (2015-2016)

Jahangirnagar University

Bengali Literature & Cultural Studies with CGPA 3.20

Bachelor of Arts (2015)

Jahangirnagar University

Bengali Literature & Cultural Studies with CGPA 3.0

Higher Secondary School Certificate (2011)

Govt. Rajendra College

Concentration: Science GPA 3.80

Secondary School Certificate (2008)

Faridpur Zilla School

Concentration: Science GPA 5.00

SKILLS

- Proficient in MS Office
- Digital Marketing
- Capability in problem solving, project management, Decision making and risk taking
- Strong negotiation skill, fluent in English & Bangla

EXTRA CURRICULAR ACTIVITIES

Volunteer for Bangladesh

V Act Program, 2015

UNV Bangladesh

Emergency Medical Training

First Responder, 2014

Criticalink & Tulane University

REFERENCE

IMRUL KARIM | Country Manager

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WASIF KHAN | Marketing Manager

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