



Victor H. Torres

Translator | Medical Interpreter | ENG-SPA (LatAm)

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ABOUT

I'm a proficient translator and a seasoned OPI and VRI medical interpreter, driven by a lifelong passion for languages. Language work is my natural forte, and I find it both instinctive and enjoyable.

With over fifteen years of practical experience in English-speaking work contexts, I bring the insights and expertise of a seasoned professional with a native Spanish background.

My journey includes a deep dive into the world of digital marketing, where I excelled, and a proven track record of excellence in admin support. **While language-related services have become my primary focus**, my passion for admin support remains strong as I prepare for a *transition into information security*.

GENERAL INFO

- Age: 35
- Nationality: Mexican

WORK EXPERIENCE

Propio Language Services - *ENG-SPA (LatAm) Medical Interpreter - OPI, VRI*

January 2023 - Ongoing

- Bilingual OPI & VRI medical consecutive interpretation.
- Freelance independent contractor.
- reasler@propio-ls.com

Voyce - *ENG-SPA (LatAm) Medical Interpreter - OPI, VRI*

January 2023 - May 2023

- Bilingual OPI & VRI consecutive medical interpretation.
- Freelance independent contractor
- scheduling@voyceglobal.com

Globo - *ENG-SPA (LatAm) Medical Interpreter*

October 2022 - Ongoing

- Bilingual consecutive interpretation services provider for the medical industry.
- Freelance independent contractor.
- voicehelp@helloglobo.com

Language Services Associates - *ENG-SPA (LatAm) Medical Interpreter*

April 2022 - August 2022

- Bilingual consecutive interpretation services provider for the medical industry.
- rapmanagers@lsaweb.com

Five Translators - *Translator*

JUN 2021 - ONGOING

- I've been handling multiple business, medical, pharmaceutical and legal documents from this agency.

Proz.com - *Translator*

MAY 2021 - ONGOING

- Currently building experience as a freelance translator completing assignments for agencies contacted in the website.

Allways Real Estate - *Virtual Assistant*

NOVEMBER 2019 - SEPTEMBER 2020

- Technical and admin support, digital marketing, website design.
- Manager: Dana Sziklay - dana@allwaysre.com

Titanium Computing - *Virtual Assistant*

MARCH 2019 - JUNE 2020

- Virtual assistant, digital marketing, diverse tasks related to Cybersecurity.

- Manager: Richard Avery - ravery@titaniumcomputing.com

Human Quality - *Bilingual Interpreter*

SEPTEMBER 2018 - FEBRUARY 2019

- Consecutive interpretation.
- Manager: Leticia Guzman - operations2@humanquality.com.mx

Threatcare - *Virtual Assistant*

NOVEMBER 2017 - SEPTEMBER 2018

- Technical and admin support, digital marketing.
- Manager: Robert Willis - robert@threatcare.com

NaturalNews.com / NewsTarget.com - *Virtual Assistant*

DECEMBER 2015 - FEBRUARY 2017

- Full-time support for Marketing Director
- Manager: Robert Willis - willisdesign@gmail.com

English School: Inglés Individual - *English Teacher*

MAY 2015 - JANUARY 2018

- English teaching for small classes (2 to 4 people at a time).

Centro de Lenguas (College-based language teaching institute) - *English Teacher*

JANUARY 2015 - JULY 2015

- I was hired to provide coverage for the “Plan Nacional de Inglés en Educación Básica.” (National English Plan for Basic Education).

Chihuahua State Government - *Assistant, State Center for Crime Prevention*

FEBRUARY 2014 - JULY 2015

- Data gathering for social research purposes, database, and metrics development.
- Workshop implementation
- Manager: Dr. Fernando Sandoval Salinas - maestriacps@hotmail.com

SEPCE, Customs Broker - *Office Assistant*

JANUARY 2012 - FEBRUARY 2013

- Processing for custom broker operations.
- Boss: Alejandra Medina - alejandra.medina@sepce.com

Genpact, Outsourcing Company - *Team Leader (Technical CSR)*

AUGUST 2008 - JANUARY 2011

- Operations Team Leader at Logistics Business Process.
- Metrics and SOP developer.
- Manager: Melissa Chaney - melissa.chaney@penske.com

EDUCATION

Physics Engineering - Bachelor Degree (Suspended)

2009 - 2010

- I attended two semesters of the bachelor's degree in physics engineering at UACH University.

ONLINE PROFILES

- Language Industry
 - ProZ.com: <https://www.proz.com/profile/3253258>
 - TM-Town.com: <https://www.tm-town.com/translators/willfreeman>

OTHER PROJECTS

NeuroNoticias.com - Founder

2018 - 2020

- Content marketing project
- Most of the content (Neuroscience and Philosophy oriented) is made by translating curated articles, but an important part is writing of my own.
- This is something I've done with the experience in Digital Marketing that I've gathered throughout my experience as a freelancing.
- My former website is no longer online and is now only available for reference via [The Way Back Machine](#).
- Facebook asset still available for review: <https://facebook.com/neuronoticiascom>

SKILLS AND APTITUDES

- Language and Localization
 - English - Bilingual
 - Spanish - Native
 - Currently building experience as a medical interpreter.
 - Translation
 - Highly experienced at accurately translating technical documents from English to Spanish and vice versa. (See NeuroNoticias.com in "Other Projects" section).
 - Website Localization Expert
 - Poeditor proficient
 - Experience with CAT tools
 - MateCAT
 - MemoQ
 - Subtitling
 - Subtitle Edit proficient
 - Solid writing skills.
- Digital Marketing

- SEO
 - Keyword research
 - Good understanding of the role that good content marketing has for SEO.
 - A continually-evolving array of techniques for effective on-page optimization.
 - Technical SEO
 - Assess website architecture
 - Sitemaps
 - Crawl budget
 - Page Speed
 - Search console
 - Link building
- Social Media Marketing
 - Creative blurb writing
 - Content curation
 - Project management
 - Planning
 - Scheduling
 - Strategic development
 - Community management
 - Analytics
 - Social media graphics
 - Portfolio: <https://bit.ly/31iy3cP>
- Email Marketing
 - Knowledge of list building strategies
 - Webinars
 - Giveaways
 - Content marketing
 - Opt-in tools (forms, popups, and others)
 - Keen interest in social media integration techniques.
 - Automation
 - Mailchimp proficient.
 - CRM based automation (Hubspot, Bitrix)
- Analytics
 - Proficient with Google Analytics.
 - Excellent spreadsheet analyst.
 - An skill set that enables the acquisition, processing and reporting of data that's relevant to KPI.
- Website Implementation
 - WordPress veteran
 - Very effective at delivering HTML+CSS based solutions.
 - Basic PHP knowledge.
 - C-Panel savvy.

- Administrative Support
 - Technology savvy.
 - Over 14 years of experience working with a multitude of computer systems of all sorts,
 - from the essentials (Word Processors, Spreadsheet, Photoshop), collaborative tools (project management, time trackers, etc),
 - operating systems,
 - and specialized tools (IDE's, forensic analysis and others)
 - Independent thinker/Creative problem solver.
 - Business etiquette observant.
 - Highly keen on continually developing my emotional intelligence.
 - Ability to adapt to changes quickly
 - A personality type that feels nurtured when delivering service to others.
 - Detail-oriented.
 - Time management and prioritization skills.

ONLINE COURSES & CERTIFICATIONS

- Cybersecurity
 - Network Administration
 - CNSS Network Security Specialist
 - [International Cybersecurity Institute](#)
 - Certificate: <https://bit.ly/2CAZcz4>
 - Building a Modern Insider Threat Program
 - [Cybrary](#)
 - Certificate: <https://bit.ly/346tZio>
 - Network Troubleshooting and Tools
 - [Cybrary](#)
 - Certificate: <https://bit.ly/31ivWFM>
 - Career Crash Course: Network Engineering
 - [Cybrary](#)
 - Certificate: <https://bit.ly/3ff7ajj>
 - Forensic Analysis
 - Autopsy: Basic and Hands-on (8 Hours)
 - Autopsy is a leading open-source tool for forensic analysis.
 - [Basis technology](#)
 - Certificate: <https://bit.ly/2Y6IKON>
 - Evidence Handling: Do it the right way
 - [Cybrary](#)
 - Certificate: <https://bit.ly/30YVkrN>
 - The Evimetry Filesystem Bridge: Making Your AFF4 Forensic Images Available
 - [Cybrary](#)

- Certificate: <https://bit.ly/30YVkrRN>
- Computer Forensics File Formats: Why you Should be Using AFF4
 - [Cybrary](#)
 - Certificate: <https://bit.ly/2E7W0el>
- Basic Evimetry Deadboot Forensic Acquisition: Wireless Network
 - [Cybrary](#)
 - Certificate: <https://bit.ly/3g1X29j>
- Advanced Evimetry Forensic Acquisition: Dongle-less, Cloud and Persistent Cloud
 - [Cybrary](#)
 - Certificate: <https://bit.ly/3g1lzKo>
- Advanced Evimetry Forensic Acquisition: Allocated, Non-Linear Partial, and Live Images
 - [Cybrary](#)
 - Certificate: <https://bit.ly/3iNx9g>
- Handling BitLocker and FileVault 2: Evimetry and Mount Image Pro
 - [Cybrary](#)
 - Certificate: <https://bit.ly/2DYau0V>
- Foundational Cybersecurity:
 - Introduction to IT & Cybersecurity
 - [Cybrary](#)
 - Certificate: <https://bit.ly/3h5SqA8>
 - Network Defense Essentials (NDE)
 - [EC-Council](#)
 - <https://bit.ly/3T2OYwa>
 - Ethical Hacking Essentials (EHE)
 - [EC-Council](#)
 - <https://bit.ly/3NHJkfz>