

# STEPHANIE DOUANLA

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## ENGLISH TO FRENCH FREELANCE TRANSLATOR

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### PROFILE

Professional translator with 5 years of experience in the education, leadership, banking and human resource fields. Result-driven and detail-oriented translator, with a proven track record of success in accurately translating various materials from English to French. Skilled at editing and translating materials of various context.

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### EXPERIENCE

#### TRANSLATOR

##### **(2015 - present)**

- Completed several translation projects with multiple clients in education, bank statements, human resource, and land titles.
- Provided linguistic assistance and support to multiple organisations.
- Translated for various clients on different fields, mainly education, social sciences, finance and Tourism.

#### EDUCATION CONSULTANT

##### **GLOBAL EDUCATION STUDY CENTERS (2008 - 2011)**

- Supervised the overall daily activities of the company, Processed students application to study abroad.
  - Monitored student orientation and enrollment at foreign universities.
  - Managed students visa application and pre-departure protocol.
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### SKILLS

- French native
  - English fluent
  - Able to work on tight deadlines
  - Microsoft Office Suite
  - Interpretation skills
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### EDUCATION

#### B.A LEADERSHIP

#### B.SC SOCIOLOGY AND ANTHROPOLOGY

- Biltmore University USA (2020)

- University of Buea, Cameroon (2003 - 2006)

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### REFERENCES

- DIBOA MONDO GUILLAUME, Dean of Gorem school of Ministry  
contact : guillaume.diboa@bicec.com

- DZEUKOU CAMILLE ESTELLE, HR EXPERT; CEM and Partners.  
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- BAN FON KHORRIGER, Managing Director ETS MGWT.  
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