



Sittie Yasmin Unos

✉ Purok 2, Matampay, Marawi City, 9700

☎ +639651690292

@ yasmindunos@gmail.com

EDUCATION

*Mindanao State University-Main Campus
Bachelor of Science in Psychology
August 2019 – Present*

HONOURS AND AWARDS

- *Academic scholarship of \$1,022 per year*
- *Dean's lister every year*

SKILLS

- *Excellent communication skills*
- *Good customer service*
- *Good time management*
- *IT skills including MS Office and some CAT tools*

HOBBIES AND INTERESTS

- *Reading*
- *Acting*
- *Drawing*
- *Writing*

LANGUAGES

- *Tagalog*
- *Maranao*
- *English*

PERSONAL STATEMENT

A hardworking college student currently pursuing BS in Psychology, looking to leverage my linguist skills to increase client's satisfaction and build my career. Throughout my education, I have shown high levels of motivation, teamwork and work ethic to achieve my grades. I wish to utilise these skills to work with customers and satisfy their needs.

EMPLOYMENT HISTORY

Hybrid Lynx

July 2021 – September 2021

Freelance Translator, Editor & Proofreader

- *Translated educational books about development of foundational social, emotional, and cognitive skills for children aged 5-7*

Chengdu Elite Information Technology Co., Ltd.

July 2021

Freelance Translator & Editor

- *Translated for a newly introduced gadget for kids*

Idiomatic USA

June 2021 – July 2021

Freelance Translator & Narrator

- *Translated and narrated PowerPoint presentations for company orientations and workshops*