

## **SILVIA PAIER**

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An enthusiastic Italian-English translator looking for new opportunities to strengthen and grow her expertise with high professional standards.

Skilled in providing legal and medical translation services.

Experienced in managing, translating, and editing/proofreading documents and legal/business agreements.

### **CERTIFICATIONS**

*40-hours Medical Interpreter Training Course - Italian*

**ALTA Languages Services, Inc. (Jun 2021 - present)**

**Breaking Boundaries in Healthcare 2019**

Focused on medical terminology, modes of interpretation, American Health system,

*Illinois Court Interpreter Orientation Training*

**Supreme Court of Illinois, Administrative Office of the Illinois Court (May 2021)**

Illinois's Court system, Code of interpretation, legal terminology, Criminal Procedure and modes of interpretation

### **EXPERIENCE & ACCOMPLISHMENTS**

*Intern*

**Morano International Law Firm • Miami Beach, Florida, United States (Oct 2020 – Dec 2020)**

- Managed Immigration cases including Nonimmigrant Visa and Immigrant Visa (Family- based and Employment-based)
- analyzed and translated legal and general documents
- Scheduled and managed appointments, phone calls and office agenda
- Accommodated clients with legal advice and conflicts

*Lawyer Trainee*

**Pacifici Nucci & Giacani International Law Firm • Rome, Italy (Sept 2019 – Aug 2020)**

- Drafted and negotiated contracts: Commercial, Corporate and Employment agreements
- Organized and facilitated meetings between Trade Unions and our clients' business
- Assisted clients with Civil and Family Law cases

*Chief Officer Assistant*

**European Programs and International Mobility Service Staff of University of Trento • Trento, Italy (Jul 2015 – Sept 2015)**

- Supervised European Universities' exchange programs
- Assisted the Chief Officer with duties
- Scheduled appointments and phone calls

## **EDUCATION**

*Postgraduate Master's Course in Business International Law*

**Management Institute • Milan, Italy (Nov 2019 - Feb 2020)**

Focused on Contract Law, Corporate Law, International Contracts, INCOTERMS, Arbitration, Employment Law, Public Procurements, Risk Assessments and Compliance, Legal English, Trademarks and Patents

*Master's Degree in European and International Law*

**University of Trento • Trento, Italy (Sept 2012 – Jun 2018)**

Master Thesis: Legal aspects of seeds circulation: comparison between European Union and Brazilian legal system (focus in intellectual property rights on plant genetic resources)

*International Mobility for Master Thesis research abroad*

**Fundação Getulio Vargas • São Paulo, Brazil (Sept 2017 – Dec 2017)**

*Exchange Program ERASMUS+*

**University of Coimbra – Faculty of Law • Coimbra, Portugal (Sept 2015 – Mar 2016)**

## **KEY SKILLS**

Flexible | goal-oriented | creative | autonomous | detail-oriented | CAT tools |

Emotional intelligent | team-player | strong communication skills | social media | Microsoft |

Time management | organization skills | Multilingual |

## **LANGUAGES AND TECHNICAL SKILLS**

**Italian:** Native speaker

**English:** Full professional proficiency

**Portuguese:** Limited working proficiency

**Spanish:** Basic proficiency