

Curriculum vitae

Rashid Mustapha Kanusu.

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PERSONAL DETAILS

Age : 21years

Marital status : single

Date of birth : 03/01/2000

Id number : 36990004

Religion : Christian

Place of residence: Nairobi

PERSONAL PROFILE

A multiskilled, reliable and talented professional with a progressive career. I possess a great device and drive to prosper in all work that I venture into. I desire to work within a challenging and rewarding environment which will give an opportunity to utilize my acquired skills, apply my academic knowledge that leads to both personal and organization growth

EDUCATION BACKGROUND

2018- 2020: DIPLOMA IN COOPERATIVE MANAGEMENT

Cooperative university of Kenya

2014-2017: KENYA CERTIFICATE OF SECONDARY EDUCATION

Musingu boys' high school

2006-2013: KENYA CERTIFICATE OF PRIMARY EDUCATION

Mumias central primary school

Skills

Problem solving and decision making- ability to analyze and define a problem, evaluate alternatives, find a solution and understand how and when to make a decision

Flexibility and adaptability –I am flexible, team player who thrives in environments that require ability to effectively prioritize and juggle multiple concurrent tasks. Am also very positive, resilient and open to new ideas

Analytical skills –recognize areas of weakness requiring improvements and make recommendations to the management for approval and implementation **Communication skills** – I am an excellent communicator who effectively conveys information both verbally and in writing. I am also a keen listener and gives prompt feedback.

Planning and organizing –ability to identify and prioritize activities and assignments, make necessary adjustments as required, foresee risks and allow for contingency when planning .

Additional information awards and achievements

21st July 2017: Awarded a certificate for participation in environment conservation

Chairman of the environmental club

Attended seminars and conferences

Hobbies and interests

Travelling

Participating in Community work /sports

Referees

1. Dr Lucy wanjiku

The cooperative university of Kenya

0722 48 0818

Email: lucywanjiku48@gmail.com

2. Mr. Anyembe Makolo

Musingu high school

0722900244