

IFFAT SHARMIN

Address: Block#16,House#10,Section No#12,Pallabi,Mirpur,Dhaka-1216
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Career Objective:

Use my skills in the best possible way to achieve goals and add value to the organization.

Career Summary:

Working in the field of Compliance for 20 years.

Special Qualification:

Advocate/Lawyer

- Ethical Compliance Manager (September 25, 2014 - Continuing)**
MWUK Limited
- CSR Responsible, Bangladesh & Pakistan (December 17, 2012 - September 24, 2014)**
Lindex Bangladesh Liaison Office
- Social, Environment & Reach Coordinator (December 1, 2011 - December 16, 2012)**
Carrefour

Academic Qualification:

Exam Title	Concentration / Major	Institute	Result	Pass Year	Duration
LL.M.	Law	University of Dhaka	Second Class	1999	1 year
LL.B.	Law	University of Dhaka	Second Class	1997	4 years

Professional Qualification:

Certification	Institute	Location	From	To
Advocate ship in 1998	Dhaka Bar Council	High Court Bhaban	December 23, 1998	December 23, 1998

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	High
Hindi	Low	Low	Medium

Personal Details :

Father's Name : Late M. Sakhawat Hossain
Mother's Name : Nazma Hossain
Date of Birth : May 30, 1973
Gender : Female
Marital Status : Single
Nationality : Bangladeshis
Religion : Islam
Permanent Address : Block#16,House#10,Section No#12,Pallabi,Mirpur,Dhaka-1216
Current Location : Dhaka

Reference (s):**Reference: 01**

Name : Khawaja Saifullah
Organization : Tex Solution
Designation : Executive Director
Address : Dhaka
Mobile : (880) 1708-145066
E-Mail : khawaja.saifullah@gmail.com
Relation : Professional

Reference: 02

Maruf Ahmed
Arche Advisors
South Asia Regional Manager
Uttara, Dhaka
01711-568724
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Professional

Carrier Objective:

As a translator I am proficient in both languages, including English and Bengali. I have experience in translating information from one language to another, which makes me to work as a translator at your organization. I am capable to translate documents (including correspondence, reports, and documents) in a culturally appropriate and concise manner from and into Bangla and English; can provide translation support including proof reading documents drafted and/or translated; can do editing, revising and rewriting as needed to ensure proper quality and reflection of content.