PERSONAL INFORMATION

Ana B. Azevedo

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in https://www.linkedin.com/in/anabazevedo/

PROZ.com https://www.proz.com/profile/3346462

Date of birth 05/06/1969 | Nationality Portuguese

JOB APPLIED FOR

Translation, Interpreting and related services

WORK EXPERIENCE

Aug 2008 – now

Translations and related services
Universidade do Algarve (UALg), Campus da Penha, 8005-139 FARO, Portugal
www.ualg.pt

Translation (PT->EN) of letters, contracts, submission of several projects of different natures, etc.

Interpreting (EN->PT->EN) in formal and informal situations

Business or sector Higher Education

Oct 1999 - now

Assistant Professor
UAlg (details above)

Lecturing (L)/Development(D) of the following courses: Linear Algebra and Analytic Geometry (L), Automatic Control (D+L), Real Time Control Systems (D+L), Electrical Applied Mathematics (D+L), Communication Techniques (in EN & PT/ D+L), Electrical Installations (L).

Managerial work: Programme Director (3 years), President of the Pedagogical Council (1 year)

Business or sector Higher Education

EDUCATION AND TRAINING

Degree issued in 2009

Multimedia Translation and Interpretation – *Summa cum laude*   EQF 6
Higher School of Education and Communication, UAlg (details above)

▪ Language A – English; Language B - Spanish

Degree issued in 1999

Master in Systems and Computer Engineering   EQF 7
Faculty of Science and Technology, UAlg (details above)

▪ Automatic Control, Adaptative Control, Real Time Control Systems

Degree issued in 1993

BSc in Electrical and Electronics Engineering - *cum laude*   EQF 6
Higher Institute of Engineering, UAlg (details above).

▪ Mathematical Analysis, Programming, Control Systems, Electrical Installations Design, etc.

PERSONAL SKILLS

Mother tongue

Portuguese (European)

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C2	C2
Portuguese (Brazil)	C1	C2	C1	C1	C1
Spanish	A2	B1	A2	A2	C1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Learning skills

▪ Easy, speedy and effective learning of new things, as shown by the Honours and Awards (bellow).

Communication skills

▪ good communication skills gained through my experience as a teacher.

Organisational / managerial skills

▪ good skills gained in management: from the programme level till the Pedagogic Council Presidency of the Institute.

Computer skills

▪ good command of Microsoft Office™ tools and MatLab
▪ regular command of WordFast

Driving licence

▪ B, B1

ADDITIONAL INFORMATION

Honours and awards

▪ **Faro District Government Award**, for having the best grade within all of polytechnical programmes taught, in UALG, in the 2008/09 school year;
▪ **Students' Union Award**, for having the best grade in the BSc in Electrical and Electronics Engineering, in 1990/91. (The course had two steps).

Memberships

▪ ProZ no: 3346462