



MARTINA KOLÁŘOVÁ

ENGLISH TRANSLATOR, SCUBADIVING
EXPERT

PERSONAL PROFILE

Extremely motivated to constantly develop my skills and grow professionally. I am confident in my ability to deliver the best translations.

CONTACT



Bachmacska 16,
Ostrava
Czech Republic



martintina.kolarova@gmail.com



+420602794206

EDUCATION

University of Ostrava

Bachelor in Applied Ecology

CEA Certificate (Cambridge English: Advanced)

Divemaster IANTD

State Language School Brno:
Translation Course

SKILLS

- Exceptional communication and networking skills
- Successful working in a team environment, as well as independently
- The ability to work under pressure and multi-task
- The ability to follow instructions and deliver quality results

WORK EXPERIENCE

Tailor-Made English, co-funder, coordinator

JANUARY 2015- UP UNTIL NOW

- Working with numerous clients providing translations and proofreading
- Among our **high-profile clients** belong:
- IANTD Central Europe
(translations of learning materials, standards and Promotional materials)
- Film festival Ostrava Kamera Oko
(translations of subtitles and promotional materials)
- Czech Tourism
(translations of promotional materials and tourist guides)
- VSB - Technical University Ostrava
(translations of expert's articles and subtitles of e-learning courses)
- Sfera Studios (subtitle translation)

Ocean leisure London, Returns Department manager

JUNE 2009 - DEC 2014

- Handling the customers returns as well as complaints
- Organising online sales and promotions of the scuba diving department
- Developing the online returns system and database

MARTINA KOLÁŘOVÁ

ENGLISH TRANSLATOR, SCUBADIVING
EXPERT

CONTACT



Bachmacska 16,
Ostrava
Czech Republic



martintina.kolarova@gmail.com



+420602794206

WORK EXPERIENCE

IQsub, sales assistant

OCT 2007 - MAY 2009

- Selling and servicing scuba diving equipment
- Organising scuba diving courses
- Professional consulting

Brighton Dive Centre, office manager

MAY 2007 - OCT 2007

- Organising scuba diving courses and diving
- Professional consulting

Dingle Dive Centre, office manager

MAY 2006 - OCT 2006

- Organising scuba diving courses and diving
- Professional consulting

Snowboard Space Chopok, office manager

WINTER SEASONS 2001 - 2007

- Organising snowboard classes
- Professional consulting and service

Planet Divers Dahab, office manager

OCT - DEC 2003 AND 2004

- Organising scuba diving courses and diving
- Professional consulting
- Organising custom made trips