

# Nikita Titov

I am a recent honors graduate of Seneca College International Business program, looking for a part-time to full-time position where I can contribute my education in international business communications and my landscaping experience in an engaging work environment and gain more practical experience in customer service & landscaping or construction.

In the last several years I have been an active collaborator in various aspects of group-oriented research projects with peers as well as a keen learner capable of going above and beyond any challenge working independently.

Living in Russia since childhood, I spent quite a lot of time working on the farm and in the garden, where I gained vast experience in working with various landscaping machinery (including: tiller, sod cutter, aerator, lawn mower and others). Also in Russia, I worked as an assistant carpenter in a workshop for the restoration of old furniture.

In Canada, I managed to work for Canadian Property Stars as a lawn aeration and driveway sealing specialist.

I am confident in my abilities and right now i'm looking for position make use of my skills to create beautiful landscaping and construction projects

## **Previous Employment:**

Carpentry workshop "Beavers" Carpenter's assistant (2014- 2016, Russia)

Jewelry store "Russian Souvenirs" as a Russian-Mandarin interpreter and sales consultant (2017- 2019, Russia)

CPS Lawn aeration and driveway sealing season Contractor (April- September 2020, Canada)

## **Interpreter/Translator**

Sonico-Chumikan- Vladivostok, Russia

January 2016- December 2019

Kelly Services - Toronto, ON

September 2021 to October 2022

## **Current Employment:**

### **Interpreter/Translator**

Exacta Interpreter-Toronto, ON

June 2023 to present day

911 Interpreters- Toronto, ON

December 2023

### **Receptionist**

GoPlace- Markham, ON  
October 2022 to present day

**Education:**

**Seneca College**, Toronto – International Business (BUI), Ontario College Diploma  
January 2020- April 2021

**Far Eastern Federal University**, Vladivostok, Russia– Bachelor of Science:  
International Relations. International Security.  
September 2015- July 2019

**Skills:**

Business mathematics, political/data analysis, MS Office (including: Word, Excel, Powerpoint, MS Project, MS Outlook, and Access), Organizational skills, Communication skills, Landscaping machinery operation

**Languages:**

Russian, English, Mandarin Chinese

References Available Upon Request

Nikita Titov

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Dear Mr / Ms \_\_\_\_\_,

I am very interested in this position. I have almost five years of interpreter experience.

My bachelor's degree in international relations and international security, as well as the experience I gained during my studies, makes me an excellent candidate for this role. While obtaining my bachelor's degree, I was able to prove in practice the ability to work with various sources of information, analyze them and write works on various topics (mainly, this is, of course, a political / economic analysis of various Asian-Pacific countries).

In my prior employment experience, I had worked overseas in a jewelry store whose goods were aimed primarily at tourists from Mainland China, Japan, South Korea. During this time, I acquired the skills of overcoming language barriers with customers and making up solutions.

In Canada I worked for a year with Kelly Services as a phone interpreter of Russian and English. Currently I work with Exacta mostly on health insurance-related medical evaluations. In addition to that I do perform receptionist duties in the GoPlace wellness center..

I look forward to your reply, I will be ready to contact you at any time convenient for you.

Sincerely,

Nikita Titov