

## **PERSONAL INFORMATION:**

**Name: Ana Sarodzini Pandey**

**Date of Birth: 6/14/1979**

**Place of Birth: Belgrade, Serbia**

**Address: 69, Rue de Noyers, 93200 Romainville, France**

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**Phone number: +33 612745825**

## **Skills**

### **Hard Skills**

- Copywriting
- SEO/SEM Marketing
- Translating
- Consecutive interpreting
- Social Media Marketing
- Microsoft Office and Google Drive
- Zoom
- Wordpress
- English (bilingual)
- Italian (intermediate level)
- Serbo - Croat (native)

### **Soft Skills**

- Active listening
- Storytelling
- Verbal communication
- Critical thinking
- Thinking outside of box
- Problem solving
- Willingness to learn

## Experience

- **2011 – ongoing - freelance translator, interpreter. Providing services for:**
  - **Autonomous Women’s Center, Tirsova 5a, Belgrade**
  - **Women in Black, Belgrade**
  - **Labris - Organiation for lesbian human rights, Belgrade**
  - **UN Women**
  - **UNDP**
  - **European Women’s Lobby (EWL)**
  - **Social audits for Primark, Burberry**
- **September 2014 – April 2017**

**Company Name, Location -Bibo Global Opportunities, Japan - Remote**

- **Online ESL (English as a Second Language) Tutor**
- **April 2017 – May 2019**

**Company Name, Location - iTutor Group, Taiwan -Remote**

**Company Name: Texts Expert , Kiev , Ukraine - Remote**

- **May 2019 - February 2022**
- **Copywriter/ Content Writer**

**Company Name: PropTexx**

- **December 2021**
- **Copywriter**

**Company Name: Coalition Technologies**

- **December 2021 -**
- **Copywriter**

## **Education**

**XII Belgrade Gymnasium “Dimitrije Tucovic”**

**Faculty of Archaeology University of Belgrade**