



FOTINI IOANNOU

ABOUT ME

- I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I am determined and decisive. I identify and develop opportunities.

EXPERIENCE

Greek Specialist

zooplus.gr

June 2022 - Present

I am searching through the greek market and compare the prices in order to update the system.

Ambassador

SnackMagic | SwagMagic

May 2022- December 2022

I create original gift boxes with various of products. I collect the products, pack them and prepare them in order to ship it as a gift to the buyer.

Translator- Editor

Synergium Sweden AB

May 2022 - Present

I translate, localise and proofread various of documents.

Translator - Editor

TRANSLIT

March 2022 - Present

I translate, localise and proofread various of documents.

CONTACT

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ni-ioannou-771a731a8

SKILLS

- Very Organised
- Googling
- Attention to detail
- Logical Approach
- Creative Ability
- Driver Licence

EDUCATION

Mechanical Automation

National Kapodistrian University
Athens, Greece

Level 5 Degree, Car Mechanics

I.E.K. Nikaias
Athens, Greece

FOTINI IOANNOU

EDUCATION

Seminars, Python Programming
University of Michigan
Remote

Google Certification Academy
Google
Remote

English Language Lower
University of Michigan

LANGUAGES

English
Greek

VOLUNTEER

Schoolwave Festival
2013

Subtitle Translator

LinQ Media Group
January 2022 - Present
I translate, localise and proofread various of movies and TV series.

Subtitle Translator

Optimational
October 2021 - Present
I translate, localise and proofread various of movies and TV series.

Translator - Editor

Talking China language Services
July 2021 - Present
I translate, localise and proofread various of documents.

Translator - Editor

Captain Words
September 2020 - June 2022
I translate, localise and proofread various of documents.

Eshop Management

Babay.gr
January 2018 - December 2019

- Support Customers
- Add Products in the website
- Prepare the orders
- Package the orders
- Manage the website

Data Entry Specialist

Town hall of Keratsini City
September 2018 - February 2019

- Managing Projects
- Adding data in the system

Automotive Mechanic

Service Ioannou
September 2014 - November 2022

- Repair and Maintenance Cars
- Order spare parts
- Manage stock
- Support Customers
- Manage the entire business