

## **FOTINI IOANNOU**

## **ABOUT ME**

 I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I am determined and decisive. I identify and develop opportunities.

### **EXPERIENCE**

### **Greek Specialist**

zooplus.gr

June 2022 - Present

II am searching through the greek market and compare the prices in order to update the system.

### **Ambassador**

SnackMagic | SwagMagic

May 2022- December 2022

II create original gift boxes with varius of products. I collect the products, pack them and prepare them in order to ship it as a gift to the buyer.

### **Translator- Editor**

Synergium Sweden AB

May 2022 - Present

I translate, localise and proofread varius of documents.

#### **Translator - Editor**

**TRANSLIT** 

March 2022 - Present

I translate, localise and proofread varius of documents.

### **CONTACT**



**(**) +6989379188



Athens, Greece



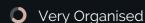
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### **SKILLS**



Googling

Attention to detail

O Logical Approach

Creative Ability

O Driver Licence

### **EDUCATION**

**Mechanical Automation** National Kapodistrian University Athens, Greece

Level 5 Degree, Car Mechanics I.E.K. Nikaias Athens, Greece

# **FOTINI IOANNOU**

### **EDUCATION**

**Seminars, Python Programming** University of Michigan Remote

**Google Certification Academy** 

Google Remote

**English Language Lower** University of Michigan

### **LANGUAGES**

English Greek

### **VOLUNTEER**

Schoolwave Festival 2013

#### **Subtitle Translator**

LinQ Media Group January 2022 - Present I translate, localise and proofread varius of movies and TV series.

#### **Subtitle Translator**

Optimational

October 2021 - Present I translate, localise and proofread varius of movies and TV series.

#### **Translator - Editor**

Talking China language Services
July 2021 - Present
I translate, localise and proofread varius of documents.

#### **Translator - Editor**

Captain Words
September 2020 - June 2022
I translate, localise and proofread varius of documents.

### **Eshop Managment**

Babay.gr

January 2018 - December 2019

- Support Customers
- Add Products in the website
- · Prepare the orders
- · Pacage the orders
- Manage the website

#### **Data Entry Specialist**

Town hall of Keratsini City September 2018 - February 2019

- Managing Projects
- · Adding data in the system

#### **Automotive Mechanic**

Service Ioannou September 2014 - November 2022

- Repair and Maintenace Cars
- · Order spare parts
- Manage stock
- Support Customers
- Manage the entire business