

Koo Sze Hui

Contact

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Experience

INTERN

UNIVERSITI TEKNOLOGI
MALAYSIA, SCHOOL OF
PROFESSIONAL AND
CONTINUING EDUCATION
(UTMSPACE), JOHOR

- Translate and proofread documents from Bahasa Malaysia-English
- Translated official website of UTMSPACE
 - Registered MUET participants
- Accommodate international students
 - Preparation for programmes in China

Communication Skill

Native Chinese speaker
Excellent English speaker
Intermediate Malay speaker

Objective

Successful at maintaining meaning, flow and specific characteristics of original words when translating documents or spoken words. Able to converse easily in 3 languages, including Chinese, English and Bahasa Malaysia. Competent in using CAT tools for translating and subtitling. Extremely organized and detailed-oriented with excellent decision making and problem-solving abilities.

Education

06/2015 – 08/2017

Diploma in English, Universiti Pendidikan Sultan Idris
Graduated with 3.66 CGPA

09/2018 – 08/2021

Bachelor of Arts (Hons) English for Professionals,

Universiti Sains Malaysia
Minored in Psychology
Graduated with 3.48 CGPA

10/2021 – PRESENT

Master of Arts (Translation for Professionals)

Universiti Sains Malaysia

Key Skills

- Translating and proofreading
- Video editing and subtitling
- Experience in brochure and banner designing

Translation Skill

- Advanced Beginner Translator (Chinese-English UK)
- Heavy user of MT and CAT Tools (Smartcat, CafeTran Espresso, MateCat)