

DOUGLAS GUIMARÃES ALMEIDA



Personal and Contact Information

Birth Date: 06/28/1997

Place of Birth: Guarulhos - São Paulo - Brazil

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Indeed: https://profile.indeed.com/?hl=en_US&co=US&from=gnav-jobseeker-profile--profile-one-frontend

Skype profile: live:.cid.75d2084f1c69cf79

Summary

Committed and dedicated professional. I have a background in technology, community work, voluntary work, Childcare, translation and Teaching. I have a big passion for working with children of all ages and disabled people. Learning about other cultures and ways of living.

Job preferences

Disability Worker, Church positions, Teacher's assistant, Interpreter, Childcare positions, Caregiver

Skills

Team work, Adaptability, Attention to details, Willingness to learn, Motivation, Work ethics, Reliable, Organization skills, Creativity, Responsibility, Commitment, Productive

WORK EXPERIENCE

English Teacher - Present March 2024 - Work Place: Proed Brazil

Duties: Speaking, Listening, Writing, Grammar, Vocabulary, Conversation, Reading

Volunteer English Teacher - Present January 2024 - Work Place: Church of Jesus Christ (São Paulo-Brazil)

Duties: Grammar, Vocabulary, pronunciation, learning to create sentences in English and Conversation

Freelance Translator - Present since 2022

Duties: Translating, editing, checking, and proofreading texts, documents, articles, for translation agencies all over the world.

Computer Technician - 1 year and 4 months - Work Place: Strong Tech

Duties: Repair, maintain, assemble and replace computer parts and peripherals.

Children Teacher/Instructor - 3 months - Work Place: Instituto Coliseu

Duties: Basic computer knowledge about how computers work and how to use them. Including typing, learning keyboard commands, powering a computer on and off, and knowing how to connect and disconnect the Internet to a computer. Understand different operating systems and application software.

Parking lot attendant - 7 months - Work Place: Stop Bank

Duties: Assist in the entry of cars and buses into a variety of parking lots and parking spaces, maintain sanitation of assigned work areas as instructed, operated 2-way radio for communication with supervisors and colleagues and provided customers with proper travel directions.

Shelf Stocker - 1 month (temporary job) - Work Place: Sonda Supermercado

Duties: Replacement and maintenance of goods, organization, and control of products and materials, cleaning stock, and equipment.

Disability worker (volunteer) - 6 months - Work Place: Casas André Luis

Duties: Walking, Recreation, and mobility with patients in wheelchairs, with intellectual and physical disabilities.

CERTIFICATIONS AND EDUCATION

High School Diploma (Completed)

Brigham Young University-Idaho - Three year's bachelor's degree (- Religious and professional studies-Online (2024-2027)

Introduction to Machine Translation and post editing (Translator Without Borders)

Certification of participation in translator as a career (Open University)

Certification of conclusion in translation (Mentoria vivendo de tradução)

Certification of Airport Customer Service Agent complementary course at SENAC BRASIL

Certification of Information Technology complementary course at ALL NET CURSOS

Early Childhood Education Certificate (ALISON)

CPR Certification provided by STRONG TECH