

MANAN PATEL

pmanan9364@gmail.com

Brampton, Ontario, Canada ·

+1 647-906-4353

[linkedin.com/in/manan-patel-0810](https://www.linkedin.com/in/manan-patel-0810)

SKILLS

- Good leadership skills, Innovative mindset, detail-oriented and problem-solving attitude.
- Good verbal and written communicator and a great team member
- Gujarati-English and English-Gujarati translation, transcription and captioning
- Softwares – CAD softwares, multiple translation and transcription softwares.

EXPERIENCE

FREELANCE TRANSCRIPTIONIST, REV.COM 9/2019 - PRESENT

- Providing accurate audio and video transcriptions that meet company's standards.
- Maintain outstanding record of delivering claimed projects before deadline.

FREELANCE CAPTIONER, REV.COM 9/2019 - PRESENT

- Providing subtitles for a variety of media from television and movies to legal work.
- Consistently maintained 90% accuracy rate for spelling and content.

FREELANCE TRANSLATOR, UPWORK, APPEN 10/2020 - PRESENT

- Translation and revision of wide range of texts and documents regarding sales, engineering, law, machine learning, from and into Gujarati and English.
- Undertook editing and proof-reading of translated texts from audio and video files.

MECHANICAL DESIGNER, MAD ELEVATORS INC. 3/2020 - PRESENT

- Designing CAD drawings of elevators fixtures and assembly drawings according to customer requirements. (AUTOCAD 2D)
- Generating and releasing production drawings, creating Bill of Material (BOM), engineering change notices.
- Actively managing design documentation for multiple customers.

WAREHOUSE ASSOCIATE, AMAZON 9/2019 - 2/2020

- Operating PIT and organizing stocks and maintaining inventory.
- Inspecting products for defects and damages.

SANDWICH ARTIST, SUBWAY 8/2018 - 9/2019

- Greeting guests and preparing orders and maintain high standards during high volume, fast-paced environment.
- Trained new employees and manage scheduling of employees, inventory managing.

STUDY

M.ENG IN MANUFACTURING ENGINEERING,
MCMASTER UNIVERSITY, CANADA 9/2018 – 8/2019

B.TECH IN MECHANICAL ENGINEERING,
NIRMA UNIVERSITY, INDIA 8/2014 – 4/2018