Sofía Belén Creo



Work experience

Certified / legal translator

- Corporate and commercial documents (agreements, MOU, operating agreements, bylaws, minutes, merger and acquisition, service proposals, sustainability and cybersecurity, marketing, institutional brochures)
- III Import- and export-related documents
- III Notarial documents (POA, wills)
- Reports regarding money laundering and terrorist financing
- Personal documents (birth certificates, marriage certificates, IDs, criminal background certificates, disability certificates, vaccination certificates, affidavits)
- Education (transcripts, diplomas, resumes)

Financial translation

- III Financial statements
- III Independent Auditors' Report
- Letter to Shareholders/Members
- Transfer pricing
- III Finance-related marketing documents
- Tax reports, collection and/or withholding certificates, tax forms, tax returns

Technical translation

- Tyre catalogs
- Warranty, approval certificates
- III ISO certificates

Interpreting

- Telephone interpretation: loan terms and conditions
- III Simultaneous and consecutive: linguistic projects Columbia School Linguistic Society
- Consecutive: linguistic seminar Columbia School Linguistic Society

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Professional Associations

- III Colegio de Traductores Públicos de la Ciudad de Buenos Aires Member of the Interpreting Commission
- Ul Colegio de Traductores Públicos e Intérpretes de la Provincia de Buenos Aires, La Plata Assistant Administrator for the Commission of New Translators and Future Professionals
- III Asociación Argentina de Traductores e Intérpretes

Education

Sworn English <> Spanish Translator - Universidad Nacional de La Plata (2012 - 2018)

IT Skills

- III Microsoft Office Package
- Trados Studio

Languages

- III English
- [∐] Spanish