

SAW DO SOE HTOO

dohsoehtoo@gmail.com +66624046821

521 Village No. 4, Hay Ka Ioke, Mae Pa Subdistrict, Mae Sot District, Tak Province 63110

PERSONAL STATEMENT

A recent graduate with B.A. in Social Science, I use my strong communication and teamwork skills to manage and cooperate with team members on social science projects, in teaching grades 4-12, in interning at a Public Health organization and working in Human Right Organization. Due to my study and experience in collaborating with people, I possess, leadership, dependability, organizational skills, communication skills, translation skills and ability to meet deadlines under pressure.

EDUCATION

2016 – 2020	B.A. Social Science, Chiang Mai University, Chiang Mai, Thailand
2014 – 2016	GED (General Equivalency Diploma), Brighter Futures, Mae Sot, Thailand
2014 – 2015	Teacher Training at Brighter Futures, Mae Sot, Thailand
2011 – 2015	Love & Care Migrant Learning Center, Mae Sot, Thailand

WORK & VOLUNTEER EXPERIENCE

November 2022 – Present	Information Processing officer, Karen Human Right Group, Mae Sot, Thailand <ul style="list-style-type: none">Log the data, and translate it from English to Karen or Karen to English
June 2021 – November 2022	Teacher, Volunteer, Love & Care Migrant School, Mae Sot, Thailand <ul style="list-style-type: none">Prepare daily lessons in five subjects (Southeast Asia, Environmental Issue, Gender Perspective, History of Burma, and Reading) and teach children of grades 9 and 10 five days a week
May – August 2019	Intern & Admin Assistance, Burma Children Medical Fund, Mae Sot, Thailand <ul style="list-style-type: none">Interviewed, documented, entering data and wrote reports of patients in need for financial assistanceAssisted in various administration tasksOrganized and managed a project of stationary supplies distribution for migrant schools in Mae Sot and rural schools in Karen State, MyanmarLed outreach activities in Reproductive Health workshop
May 2015 – March 2016	Teacher, Volunteer, Brighter Futures, Mae Sot, Thailand <ul style="list-style-type: none">Prepared lessons and taught Computer Theory, Reading, and Listening to teacher trainees__ 5 days a weekLed observation of trainees
Sept. 2014 – March 2015	Mathematics Teacher, Volunteer, Kwe Ka Baung Migrant School, Mae Sot, Thailand <ul style="list-style-type: none">Prepared lessons and taught Mathematics to children grades 4-7 5 days a week
June 2014 – Oct. 2014	Teacher, Volunteer, Love & Care Migrant Learning Centre, Mae Sot, Thailand <ul style="list-style-type: none">Prepared lessons and taught Elementary Computer Skills to children grades __ 5 days a week

SKILLS AND LANGAUGES

- Proficiency in Computer Skills (includes Word, Excel, and PowerPoints)
- Languages: Advanced proficiency in Skaw Karen, English

REFERENCES

Name: Dr. Shirley Worland (A Professor of Chiang Mai University)
E-mail: shirleyworland@gmail.com
Phone: +66857288443

Name: Tr. Steve Gomersall (Brighter Futures)
E-mail: steve_brighterfutures@hotmail.com
Phone: +959776056904