

Rutherford Quaicoe

Western, NE

quaicoerutherford0@gmail.com

+233 54 390 0320

Nationality: Ghanaian

Work Experience

Translator and Interpreter

Absolute Translation - London, CA

June 2023 to Present

- Helping in courts interpretation English<>Nzema

Contractor

Appen, Inc - Remote

June 2023 to Present

- Help in African images collection

Language Verifier (Nzima)

Productive Playhouse - California City, CA

January 2020 to Present

- I helped analysis NBU_CSA_nzi YouTube Videos
- Created language verification text
- Translated start/finish instructions
- Designed audio transcription test
- Transcribed Nzima audio
- Took transcription test

Teacher Assistant

English and History (Bonzo Kaku Senior High School - Awiebo, Ghana

January 2022 to December 2023

Awiebo).

Substitute Teacher

Part-time - Aiyinase, Ghana

January 2021 to December 2022

Part-time English and Nzema teacher during vacation (Holy Child Preparatory and J.H.S). Internal Recruiter and Examiner.

Voice Over Artist

Voloquent Audio - Remote

January 2021 to December 2022

~ to-text translations

Special Trainer.

Fellow Worker (Single Stone Company). - Aiyinase, Ghana
January 2020 to December 2021

Secretary.

English and Nzema teacher (Glorious Academy). General
January 2019 to December 2020

Student

January 2017 to December 2019

Best Ghanaian Language (Nzema) and History Student: Bonzo
Kaku Senior High - Anniversary, Award and Prize Giving Day.

Education

Bachelor of Arts in Nzema with Linguistics Education

University of Education - Central, LA
2021 to Present

School Certificate in Examination

Bonzo Kaku Senior High School - Western, NE
2017 to 2019

Skills

- I am empowered by research and carried by ambition.
- Proficient in Microsoft Office, Microsoft Excel and SPSS
- Translation and Transcription in Akan, Nzema and English
- Fluent in Akan and Nzema, English and a good level of reducing them into writing coupled with proficiency in French and Ga.
- Proofreading
- Data analysis skills
- Recruiting
- HR sourcing
- Multilingual

Additional Information

REFEREES

- Kristopher Hanson, Special Project Manager_ Productive Playhouse. Kris.hanson@productiveplayhouse.com
- Ahmed Shahin, Vendor Manager, Absolute Translations.