

BONYVETTE BOHOL

PROFESSIONAL TRANSLATOR

PROFILE

Entered the translation field in 2023 after receiving a quality training in the industry.

- Provides translation and proofreading services from English to Tagalog, Iloko, and vice versa.
- Produces excellent translation and proofreading.
- Caters subtitling as well as English-to-Tagalog subtitle translation.
- Translates in a precise, clear, and natural manner.
- Does high-quality MTPE, localization, and article editing.

SKILLS

- Attention to details
- Creative Writing
- Technical Writing
- Language knowledge
- Research
- Active listening
- Adaptability
- Data analysis

APPS AND WEBSITES USED

- **Translation Tools:** CafeTran Espresso, SDL Trados, MemoQ
- **Proofreading Tools:** Spellcheck, Grammarly
- **Subtitling Tool:** Aegisub
- **Microsoft Office:** Word, Excel, Powerpoint
- **Google Workspace:** Gmail, Google Drive, Google Docs, Google Sheets
- **Communication Tools:** Whatsapp, IG Messenger, Zoom, Skype
- **Online Sharing:** Google Drive, OneDrive, Dropbox



CONTACT

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- 📍 Cordon, Isabela

TRAININGS

FNC Translation Career Course

FNCampsite
2023

FNC SEO Content Writing Course

FNCampsite
2022

EDUCATION

General Academic Strand

Cordon National High School
2018

WORK EXPERIENCES

ESL TEACHER ASSISTANT

Converse 101

January 2023 - Present

- Create engaging teaching materials for ESL tutors who work in the academy
- Edit and review course materials for spelling, grammar, and page layout errors

ESL TEACHER

Times English Education

January 2022 - October 2022

- Make learning enjoyable and encouraging while fostering each student's ability to read, write, speak, and listen
- Create engaging and innovative learning aids
- Assign homework and create exams
- Give feedback on each student's performance in each class
- Organize the student's file so it can be evaluated and used as a resource for future growth assessments

SOCIAL MEDIA MANAGER

WorkEFY Global

March 2021 - October 2021

- Create high-quality written content for each social media campaign
- Design and deliver creative and engaging social media posts
- Daily management of clients' social media channels, such as Facebook, and engagement with potential customers.