

Jermaine D. Delos Santos

Virtual Assistant, Transcriber, Translator,
Writer—Creative, Technical, or Informative

PROFILE

9 or so years of solid writing experience, cumulative of both freelance and occasional full-time jobs, across a wide range of niches.

With a great affinity for words as a wordsmith, I have an ever-expanding lexicon in English and versatility in writing which render me proficient in producing high-quality content, both complex and simple.

CONTACT

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<https://muckrack.com/dothackjhe/portfolio/list>
<https://bit.ly/306HvPV>
<https://esportshdlines.com/author/jermaine/>
<https://neuralgamer.com/author/jermaine-delos-santos/>
<https://yourglobalgamer.com/author/jermaine-santos/>
<https://animecorner.me/author/jermaine/>
<https://pslegends.com/author/dothackjhe/>
<https://www.proz.com/profile/3678377>
<https://bit.ly/45T4lL0>
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<https://ko-fi.com/dothackjhe/commissions>

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TOOLS:

Windows 10/11, Linux, Android
Google Workspace
Microsoft Office Suite (MS Word, MS Excel, MS PowerPoint)
Content Management System: WordPress (with Yoast plugin), Blogger, Wix, Weebly, Shopify
Computer-Aided Translation (CAT): Lionbridge TMS, XTM Cloud, Iconik, Translation Workspace
XLIFF Editor, Linguistic Toolbox, MateCat, Trados Studios, Amazon Sagemaker Ground Truth, Phrase TMS, ATMS
Otter.ai, Aegisub, Subtitle Edit
Grammarly, Hemingway
Trello, Asana, Nifty
Evernote
Skype, Telegram, Signal, WhatsApp, Discord, Nifty, Messenger
Canva (Basic)
Adobe Acrobat

EDUCATION

Systems Technology Institute, Olongapo City

2009 - 2011

Associate in Computer Technology

COMTeQ Computer and Business College, Subic Bay Freeport Zone

2013 - 2014

Bachelor of Science, Information Technology

Systems Technology Institute College, Olongapo City

2012 - 2013

Bachelor of Science, Computer Science

Angeles University Foundation, Pampanga

2006 - 2009

Bachelor of Science, Nursing

WORK EXPERIENCE

PSLegends

September 2023 – February 2024

- Writes news, reviews, previews, and guides related to video games.

Glodom

Translator, Quality Assurance (English <> Filipino)

April 2023 – Present

- Does translation from English to Filipino/Tagalog (or vice versa) and does quality assurance checks on existing content.

Translated

Translator, Quality Assurance (English <> Filipino)

March 2023 – Present

- Does translation from English to Filipino/Tagalog (or vice versa) and does quality assurance checks on machine-translated outcomes.

Your Global Gamer

Content Writer

April 12, 2023 – May 2023

- Generated content around video games, both old and new.

NeuralGamer

Content Writer

February 23, 2023 – May 2023

- Contributed gaming-related content, including listicles and how-tos.

Lionbridge

Freelance Translator (Filipino/Tagalog <> English)

November 21, 2021 – Present

- Translates source material from English to Filipino/Tagalog (or vice versa), with a focus on quality and grammar.

TheLayer.xyz

Crypto Writer

February 2022 – March 2022

- Covered NFT, Gamefi, metaverse, and P2E news as a journalist.

Damage Media Group

Gaming Journalist and Contributing Writer

November 2021 – February 2022

- Supported the launch of EsportsHeadlines.com as a senior author by covering the latest esports news.

Micky

News/Feature Writer

April 2020 – February 2022

- Generated content based on the niches of gaming, technology, entertainment, and health.

KeenGamer

Gaming Writer

February 2021 – July 2021

- Wrote on anything about the latest buzz in the video gaming space.

Noypigeeks

Contributing Writer

April 2020 – Present

SKILLS:

Content Writing
Content Marketing
SEO Writing
Creative Writing
Technical Writing
Copywriting
Journalism
Translation
Transcription
Digital Marketing

- Covers topics on tech, video games, and all the latest trends, both locally and internationally.

More Plates, More Dates

Virtual Assistant: Transcriber, SEO

August 30, 2019 – September 30, 2020

- Transcribed videos into readable texts for SEO-optimized blog

Yonic GmbH

Content Writer, Editor, Proofreader

April 26, 2017 – January 29, 2018

- Wrote engaging and relevant topics about finance, savings, and money tips.

199Jobs

Independent Contractor/Freelance Writer

May 13, 2014 – Present

- Formulates texts in adherence to the client's prescribed editorial and formatting guidelines.